



HARRIS COUNTY HOSPITAL DISTRICT

**REGULAR MEETING OF THE
BOARD OF MANAGERS**

9:00 A.M.

DECEMBER 2, 2004

Board Room

**Harris County Hospital District Administration Building
2525 Holly Hall Drive
Houston, Texas 77054**

AGENDA

- I. Call to Order and Record of Attendance – *Mary Spinks***
- II. Approval of the Minutes of Previous Meeting**
 - Regular Meeting 11/04/04
 - Called Board Meeting 11/10/04
- III. Oath of Office for Newly Appointed Board Members**
- IV. Hear from Citizens**
- V. Acknowledgement of the Members of the Medical Board**
 - Any Board member may request that an item marked "CONSENT" be pulled from this consideration for individual action or presentation.*
- VI. Reports of the Committees**
 - A. Joint Conference Committee – *Stephen DonCarlos***
 1. The Joint Conference Committee met on November 10, 2004 and discussed the following items. A brief report follows.
 - a. Discussion and Consideration of the Timing of District's Program Expansion and New Programs
 - b. Notification of New Service Chiefs
 - c. Discussion and Consideration of District's Proposed Schedule of Benefits

The following items did not go to Joint Conference Committee and are coming directly to the Board:

1. Consideration of Recommendations for Appointments, Reappointments and Changes of Status for Members of the HCHD Medical Staff – *Dr. Jose Garcia*
2. Consideration of Acceptance of the Medical Board Report – *Dr. Jose Garcia*
3. Consideration of Acceptance of the Report on Performance Improvement Activities – *Dr. Michael Gardner*
4. AMS Report – Preliminary Proposal for the AMS FY05-06 Budget – *Dr. Michael G. Stewart*
5. Corporate Compliance Report on A Limited Review of the Agreement between Affiliated Medical Services and the Harris County Hospital District – *Walter E. Freitag, Jr.*

B. Fiscal Affairs Committee – *Danny Jackson*

The Fiscal Affairs Committee met on November 11, 2004 and brings forth the following items for approval:

1. Items related to Purchasing
 - a. Purchasing Recommendations requiring Board Approval
(See attached)
 - b. Purchasing Transmittals of Completed Items
(For Information Purposes Only)
(See attached)

The following items did not go to Fiscal Affairs Committee and are coming directly to the Board for approval:

2. Items related to Purchasing
 - a. Consideration of Approval of Job 04/0379: An Award to Getinge USA, Inc. for Two (2) Steam Sterilizers
 - b. Consideration of Approval of Job 04/0365: An Award to Surgiquip, Inc. for Portable Imaging Tables
 - c. Consideration of Approval of Job 03/0079, BM 04.2-100: Funding for year three (3) of a three (3) year Agreement and deposits of Funds into the Claims Payment Account for Third Party Administration of Workers' Compensation Claims to Ward North America, Inc.

- d. Consideration of Approval of Job 01/0364: Additional Funds to Arch Wireless for Leasing Wireless Pagers, Messaging Services and Related Items
 - e. Consideration of Approval of Group Purchasing Organization Premier Partners Contract, BM 04.7-278: Philips Medical Systems for OB Ultrasound System
3. Other Financial Matters
Recommendation to Accept the September Financial Report Subject to Audit – *Cliff Bottoms*

C. Personnel Committee – E. Dale Wortham

The Personnel Committee did not meet and brings directly to the Board the following items:

1. Consideration of Approval of Policy regarding Performance Appraisals – *Lou Gould*
2. Consideration of Approval of Policy regarding Personnel Records – *Lou Gould*
3. Consideration of Approval of Policy regarding Employee Supervision and Time Records – *Lou Gould*
4. 2003 Annual Human Resources Report to the Board of Managers – *Lou Gould*

D. Clinic Committee – Elvin Franklin, Jr.

The Clinic Committee met November 5, 2004 and brings forth the following consent items for approval:

1. Recommendation regarding Approval of an Agreement Between the Harris County Hospital District and Baylor College of Medicine: Maternal and Child Health Title V Grant Program for the term September 1, 2004 through August 31, 2005 – *Alicia Reyes*
2. Recommendation regarding Approval of Health Care for the Homeless Program Settlement Agreement between the Harris County Hospital District and The Salvation Army – *Alicia Reyes*
3. Recommendation regarding Approval of Health Care for the Homeless Program Settlement Agreement between the Harris County Hospital District and the Cenikor Foundation – *Alicia Reyes*

4. Recommendation regarding Acceptance of a Notice of Grant Award From the Health Resources and Services Administration Division of the U. S. Department of Health and Human Services, to the Harris County Hospital District to Provide Health Care to Homeless Individuals at Homeless Shelter Sites - *Alicia Reyes*
5. Recommendation regarding Approval of Health Care for the Homeless Program Agreement between the Harris County Hospital District and The Salvation Army to Provide Substance Abuse Counseling/Treatment, Health Care, HCHD Registration Services and Mental Health Counseling to Homeless Individuals – *Alicia Reyes*
6. Recommendation regarding Approval of Health Care for the Homeless Program Agreement between the Harris County Hospital District and Cenikor Foundation, Inc. – *Alicia Reyes*
7. Recommendation regarding Approval of Health Care for the Homeless Program Agreement between the Harris County Hospital District and Star of Hope to Provide On-site Health Care, Mental Health Counseling and HCHD Registration Services to Homeless Individuals – *Alicia Reyes*
8. Recommendation regarding Approval of Health Care for the Homeless Program Agreement between the Harris County Hospital District and The Salvation Army Adult Rehabilitation Center to Provide On-site Health Care and HCHD Registration Services to Homeless Individuals – *Alicia Reyes*
9. Recommendation regarding Approval of Health Care for the Homeless Program Agreement between the Harris County Hospital District and Service of the Emergency Aid Resource Center for the Homeless (S.E.A.R.C.H.) to Provide On-site HCHD Registration Services to Homeless Individuals – *Alicia Reyes*
10. Recommendation regarding Approval of Health Care for the Homeless Program Agreement between the Harris County Hospital District and Houston Catholic Worker-Casa Juan Diego/Casa Juan Obrero to Provide On-site Health Care and HCHD Registration Services to Homeless Individuals – *Alicia Reyes*

11. Recommendation regarding Approval of Health Care for the Homeless Program Agreement between the Harris County Hospital District and Compass to Provide On-site HCHD Registration Services to Homeless Individuals – *Alicia Reyes*
12. Recommendation regarding Approval of Health Care for the Homeless Program Agreement between the Harris County Hospital District and Open Door Mission to Provide On-site Health Care, HCHD Registration Services, and Mental Health Counseling to Homeless Individuals – *Alicia Reyes*
13. Recommendation regarding Approval of Health Care for the Homeless Program Agreement between the Harris County Hospital District and Howard Nelson to Provide Data Management Services – *Alicia Reyes*
14. Recommendation regarding Approval of Health Care for the Homeless Program Agreement between the Harris County Hospital District and Craven & Plummer, P.C., a Texas Corporation and Dental Services Corporation – *Alicia Reyes*
15. Recommendation regarding Approval of an Amended Agreement between the Harris County Hospital District and Baylor College of Medicine, Department of Family and Community Medicine, to Provide Physician Services Under Ryan White Title III to Eligible HIV-infected Individuals in the Early Intervention Program – *Alicia Reyes*
16. Recommendation regarding Approval of an Amended Agreement between the Harris County Hospital District and Harris County to Provide Primary Care under Ryan White Title I to Eligible HIV-infected Individuals – *Alicia Reyes*
17. Recommendation regarding Approval of an Amended Agreement between the Harris County Hospital District and Harris County to Provide Primary Care under Ryan White Title I to Eligible HIV-infected Females – *Alicia Reyes*

18. Recommendation regarding Approval of an Agreement between the Harris County Hospital District and the University of Texas Health Science Center – Houston, to Provide Physician Services Under Ryan White Title IV to Eligible HIV-infected Adolescents – *Alicia Reyes*
19. Recommendation regarding Approval of an Amended Agreement between the Harris County Hospital District and the University of Texas Health Science Center – Houston, to Provide Physician Services Under Ryan White Title I to Eligible HIV-infected Individuals – *Alicia Reyes*
20. Recommendation regarding Approval of an Amended Agreement between the Harris County Hospital District and the University of Texas Health Science Center – Houston, to Provide Physician Services Under Ryan White Title I to Eligible HIV-infected Females – *Alicia Reyes*
21. Recommendation regarding Approval of an Amended Agreement between the Harris County Hospital District and the University of Texas Health Science Center – Houston, to Provide Physician Services Under Ryan White Title IV to Eligible HIV-infected Adolescents – *Alicia Reyes*

E. Information Technology Committee – *Dr. Daniel Louie*

The Information Technology Committee met November 5, 2004 and brings forth the following informational and consent item for approval:

1. Information Technology Background and Justification for Purchase Items Report – *Tim Tindle*
2. Recommendation regarding Approval of Purchasing Recommendations requiring Board Approval (See attached)
3. **Information Purposes Only:** Purchasing Transmittals of Completed Items (See attached)

The following items did not go to Information Technology Committee and are coming directly to the Board:

1. Consideration of Approval of Additional Funds to Cap Gemini to Support Implementation of PeopleSoft for Human Resources and Payroll – *Tim Tindle*
2. Consideration of Approval of Cell Phone Allowance Policy – *Tim Tindle*

F. Governmental and Public Affairs Committee –
Carolyn Truesdell

The Governmental and Public Affairs Committee met on November 11, 2004 and brings forth the following items for approval:

1. Recommendation regarding Adoption of the 79th Legislative Session Policy Issues Brief and Priority Legislative Platform – *David Lopez*
2. Recommendation regarding Adoption of the 79th Legislative Session Proposed Policy Principles from Texas CHIP Coalition – *David Lopez*

G. Buildings & Properties Committee – *Danny Jackson*

The Building & Properties Committee met on November 11, 2004 and brings forth the following items for approval:

1. Recommendation regarding Authorization to Enter into Lease Option 1 with Kynto Ventures, LLC, AKA-Spanish Publications for Parking Spaces for Peoples Health Center – *Lawrence Bell*
2. Recommendation regarding Authorization to Enter into Lease Option 1 with South Loop Associates, L.P. (BNC) for Office Space at 2636 South Loop West (8th Floor) – *Lawrence Bell*
3. Recommendation regarding Authorization to Enter into a New Lease Agreement with Bhandara Family Living Trust for the Southwest Eligibility Center – *Lawrence Bell*
4. Recommendation regarding Award of Contract for Construction Services to Mullen Asphalt Paving for the Quentin Mease Community Hospital Parking Lot Expansion Project – *Lawrence Bell*

The following items did not go to Building & Properties Committee and are coming directly to the Board for approval:

1. Consideration of Intent to Purchase Land for the New Martin Luther King Jr. Health Center from Harris County Precinct 1 – *Lawrence Bell*
2. Consideration of Intent to Enter into an Office Space Lease Agreement with United Mine Workers Trust – *Lawrence Bell*

VII. Miscellaneous – *Mary C. Spinks*

- A. Discussion and Approval of Job Description for the President/CEO as Prepared by Korn/Ferry International – *Jim Lemoind*
- B. Appointment of Nominating Committee for Board Officer Election – *Mary C. Spinks*
- C. HCHD Foundation Annual Report
- D. Consideration of a Recommendation for the Harris County Hospital District to Accept Final Indirect Cost Rates and Provisional Indirect Cost Rates for Grants and Contracts with the Federal Government from the Department of Health & Human Services – *Beth Cloyd*
- E. Consideration of Approval of a Facility Agreement between AstraZeneca Pharmaceuticals LP and the Harris County Hospital District – *Beth Cloyd*
- F. Consideration of Approval of a Host Site Agreement between the Harris County Hospital District and OneStar Foundation – *AmeriCorps – Melissa Amschwand*
- G. Consideration of an Extension Agreement between the Harris County Hospital District and the University of Texas Medical Branch to Continue Participation in the Work Force Investment Act – *Melissa Amschwand*
- H. Consideration of Approval of an Agreement between the Harris County Hospital District and the Reach Out and Read National Center to continue the Reach Out and Read Program (ROR) at Aldine Community Health Center and Acceptance of Funding in the Amount of \$280 – *Melissa Amschwand*
- I. Consideration of Approval of Twelve-Month Parking Lease Agreement between the Harris County Hospital District (HCHD) and the Texas Medical Center (TMC) for One-Thousand HCHD Employee Parking Spaces at the South Extension Lot on Braeswood Blvd. – *William Jackson, III*

VIII. Executive Session

- A. Report by Corporate Compliance Officer Regarding Status of Fraud and Abuse Investigations pursuant to Section 161.032 of the Texas Health & Safety Code – *Walter E. Freitag, Jr.*
- B. Discussion and Review of Employment, Evaluation, and Duties of Senior Vice President and Chief Financial Officer pursuant to Tex. Gov't Code Ann. §551.074

- C. Request by the County Attorney for an Executive Session to Advise the Board of Managers regarding Eligibility for Fringe Benefits provided to the Hospital District's Employees pursuant to Tex. Gov't Code Ann. §551.071 – *Mercedes Leal*
- D. Consideration of a Settlement and Release Agreement between Theresa Guillory and the Harris County Hospital District for an Employment Claim and Possible Action regarding Approval of the Settlement in Open Session pursuant to Tex. Gov't Code §551.071 – *Rose Garcia*
- E. Consideration of Settlement of a Malpractice Claim of Neekeshia Bell Individual and as Next Friend of Jhneece Wallace, a Minor, and Approval of a Settlement by Agreed Judgment and Court Costs and Possible Action regarding Approval of the Settlement in Open Session pursuant to Tex. Gov't Code Ann. §551.071 – *Glen Van Slyke*
- F. Discussion of response and Audit of Documents Subpoenaed by Department of Health and Human Services Office of Inspector General pursuant to Tex. Gov't Code Ann. §551.071 – *Glen Van Slyke*
- G. Discussion of Cause No. 14-04-00263-CV; Tomball Regional Hospital v. Harris County Hospital District; 14th Court of Appeals, Houston, TX pursuant to Tex. Gov't Code Ann. §551.071 – *Glen Van Slyke*

IX. Reconvene

X. Adjournment