



HARRIS COUNTY HOSPITAL DISTRICT

**REGULAR MEETING OF THE
BOARD OF MANAGERS**

9:00 A.M.

APRIL 29, 2004

Board Room

**Harris County Hospital District Administration Building
2525 Holly Hall Drive
Houston, Texas 77054**

REVISED AGENDA

- I. **Call to Order and Record of Attendance** – *Mary Spinks*
- II. **Approval of the Minutes of Previous Meeting**
 - A. Regular Board Meeting – 3/25/04
 - B. Called Board Meeting – 4/07/04
- III. **Hear from Citizens**
- IV. **Consideration of Approval of Recommendations and Acceptance of Reports Identified as Consent Agenda Items**

Any Board member may request that an item marked "CONSENT" be pulled from this consideration for individual action or presentation.

 - A. **Medical Staff** – *Stephen DonCarlos*

Consideration of Recommendations for Appointments, Reappointments and Changes of Status for Members of the HCHD Medical Staff – *Jose Garcia, M.D.*
 - B. **Community Health Programs**

1. Consideration of an Agreement between Harris County Hospital District and Baylor College of Medicine, Department of Family and Community Medicine, to Provide Physician Services Funded by Ryan White Title III to Eligible HIV-infected Individuals in the Early Intervention Program – *Alicia Reyes*
2. Consideration of an Agreement between Harris County Hospital District and Baylor College of Medicine, Department of Medicine to Provide Physician Services Funded by Ryan White Title III to Eligible HIV-infected Individuals in the Early Intervention Program – *Alicia Reyes*
3. Consideration of an Agreement between Harris County Hospital District and University of Texas Health Science Center – Houston to Provide Physician Services Funded by Ryan White Title I to Eligible HIV-infected Individuals – *Alicia Reyes*
4. Consideration of an Agreement between Harris County Hospital District and University of Texas Health Science Center – Houston to Provide Physician Services Funded by Ryan White Title I to Eligible HIV-infected Females – *Alicia Reyes*
5. Consideration of an Agreement between Harris County Hospital District and University of Texas Health Science Center – Houston to Provide Physician Services Funded by Ryan White Title IV to Eligible HIV-infected Adolescents – *Alicia Reyes*
6. Consideration of an Agreement between Harris County Hospital District and University of Texas Health Science Center – Houston to Provide Physician Services Funded by Ryan White Title III to Eligible HIV-infected Individuals in the Early Intervention Program – *Alicia Reyes*
7. Consideration of a Facilities Use Agreement between Harris County Hospital District and Family Services of Greater Houston to Provide Individual and Group Counseling Sessions to Eligible HIV-infected Individuals – *Alicia Reyes*

8. Consideration of an Agreement between Harris County Hospital District and Houston HIV Resource Group to Provide Primary Care Funded by Ryan White Title IV to Eligible HIV-infected Adolescents – *Alicia Reyes*
9. Consideration of an Agreement between Harris County Hospital District and Baylor College of Medicine, Department of Medicine to Provide Physician Services Funded by Ryan White Title I to Eligible HIV-infected Individuals – *Alicia Reyes*
10. Consideration of an Agreement between Harris County Hospital District and Baylor College of Medicine, Department of Obstetrics and Gynecology, to Provide Physician Services Funded by Ryan White Title I to Eligible HIV-infected Females – *Alicia Reyes*
11. Consideration of an Agreement between Harris County Hospital District and Baylor College of Medicine, Department of Family and Community Medicine, to Provide Psychiatric Services Funded by Ryan White Title I to Eligible HIV-infected Individuals – *Alicia Reyes*
12. Consideration of an Agreement between Harris County Hospital District and Baylor College of Medicine, Department of Family and Community Medicine, to Provide Physician Services Funded by Ryan White Title I to Eligible HIV-infected Females – *Alicia Reyes*
13. Consideration of an Amended Agreement between Harris County Hospital District and Harris County to Provide Primary Care Funded by Ryan White Title I to Eligible HIV-infected Individuals – *Alicia Reyes*
14. Consideration of an Amended Agreement between Harris County Hospital District and Harris County to Provide Primary Care Funded by Ryan White Title I to Eligible HIV-infected Females – *Alicia Reyes*
15. Consideration of a Facilities Use Agreement between Harris County Hospital District and Volunteer Lawyers to Provide Legal Consultation to Eligible HIV-infected Individuals – *Alicia Reyes*

16. Consideration of a Point of Entry Agreement between Harris County Hospital District and the City of Houston on behalf of its Department of Health and Human Services – *Alicia Reyes*
17. Consideration of a Point of Entry Agreement between Harris County Hospital District and Montrose Counseling Center, Inc. – *Alicia Reyes*
18. Consideration of a Point of Entry Agreement between Harris County Hospital District and Family Services of Greater Houston – *Alicia Reyes*
19. Consideration of a Point of Entry Agreement between Harris County Hospital District and St. Hope Foundation, Inc. – *Alicia Reyes*

C. Miscellaneous

1. Consideration of Agreement between the Harris County Hospital District and Harris County Precinct 3 for the Use of the Bayland Park Pavilion – *Jean Dols, Ph.D.*
2. Consideration of a Recommendation to Authorize the Harris County Hospital District to Explore Information Sharing Strategies with other Agencies through the Public Health Task Force – *Jean Dols, Ph.D.*
3. Consideration of Acceptance of \$48,500 in Funding for the Purchase of Two Electrosurgical Breast Biopsy Devices and an Agreement between Susan G. Komen Breast Cancer Foundation and the Harris County Hospital District – *Jean Dols – Ph.D.*
4. Consideration of Acceptance of \$31,014 in Funding for the Purchase of a Portable Ultrasound Unit and an Agreement between Susan G. Komen Breast Cancer Foundation and the Harris County Hospital District – *Jean Dols, Ph.D.*
5. Consideration of Agreement between Houston/Harris County Retired and Senior Volunteer Program and the Harris County Hospital District – *Melissa Amschwand*

V. Items Related to the Medical Staff – *Stephen DonCarlos*

- A. Consideration of Acceptance of the Medical Board Report – *Wayne Riley, M.D.*

- B. Consideration of Recommendation for Changes in the Medical Staff Rules and Regulations – *Jose Garcia, M.D.*
- C. Consideration of Recommendation for Changes in the Medical Staff Bylaws – *Jose Garcia, M.D.*
- D. Report on the Meeting of the Board of Managers Joint Conference Committee – *Stephen DonCarlos*
- E. AMS Report on Collaborative Projects that have been undertaken between the Medical Schools and Harris County Hospital District – *Michael G. Stewart, M.D., M.P.H.*
 - 1. Re-engineering of Ob/Gyn Clinic at LBJGH
 - 2. Re-engineering of Orthopedic Clinic at LBJGH
 - 3. Tele-conferences between Specialists and Primary Physicians
 - 4. Portable CT Scanner Leased for use in BTGH Neuro Intensive Care Unit
 - 5. Evening Clinic Hours Expansion at BTGH
 - 6. Future Planning to Send Specialty Physician-extenders on Rotations through CHP Sites

VI. Items Related to Fiscal Affairs – *Danny Jackson*

- A. Purchasing
 - 1. Consideration of Purchases Requiring Board Approval
See Attached
 - 2. Transmittal of Completed Purchases Under \$100,000
(For Informational Purposes)
See Attached
- B. Other Financial Matters
 - 1. Consideration to Accept the March Financial Report Subject to Audit – *Clifford J. Bottoms*
 - 2. Consideration to Approve Authorized Signers List for Putnam Investment Account – *Clifford J. Bottoms*

VII. Items Related to Buildings and Properties – *Gloria Roemer*

- A. Consideration of Award of Contract for Construction Services to Way Engineering Ltd. For the Ben Taub General Hospital Domestic Water Pipe Project – *Lawrence Bell*

- B. Consideration of Intent to Enter into an Interlocal Agreement with Harris County on behalf of its Harris County Public Infrastructure Department – Engineering Division for the Purpose of Providing Wage Rate Compliance Services – *Lawrence Bell*
- C. Consideration of Intent to Enter into Lease Agreement with Kynto Ventures, LLC for Lease Space for the Peoples Health Center – *Lawrence Bell*
- D. Consideration of Resolution Reaffirming Authorization of the LBJ Hospital Expansion Project, to Acquire 61 Specific Tracts, Located North of Loop 610, Approximately 200 Feet East of Lockwood, South of Kelly and West of LBJ Hospital (Key Map Page(s) 454Q and U) and Decreeing the Project to be a Public Necessity and Convenience – *Mercedes Leal*

VIII. Items Related to Reports – *Mary C. Spinks*

- A. **Information Technology** – *Dr. Daniel D. Louie*
Report on the Status of the Information Systems Strategic Projects – *Philip W. Bradley*
- B. **Fiscal Affairs** – *Danny Jackson*
Report on Progress for the “Communityone Project – *Clifford J. Bottoms*
- C. **Miscellaneous** – *Mary C. Spinks*
 - 1. Report on Negotiations with Affiliated Medical Services (AMS) – *David Lopez, F.A.C.H.E.*
 - 2. Patient Satisfaction/Experience Report for October 2003 – December 2003 – *Melissa Amschwand*
 - 3. Report on The FY2003 Harris County Hospital District Community Benefits Report – *Jean Dols, Ph.D.*
 - 4. Report on Gifts and Bequests to the Harris County Hospital District – *Jean Dols, Ph.D.*
 - 5. Report on Progress of the Facilities Engineering Department – *John Larsen*

IX. Miscellaneous – *Mary C. Spinks*

- A. Consideration of Approval to Ratify the Members of the Joint Conference Committee – *Mary C. Spinks*

- B. Consideration of Report from the President/CEO Search Committee and Possible Approval of the Following Items:
 - 1) Issuance of a Request for Proposal by County Purchasing for a Search Firm to Conduct a National Search for a President/CEO; and
 - 2) Approval of President/CEO Job Description – *Jim Lemond*
- C. Discussion and Possible Consideration of Approval of a Naming Policy for The Harris County Hospital District – *David Lopez, F.A.C.H.E.*
- D. Consideration of Approval of a Contract to Utilize Community Health Choice (CHC) for Processing, Accounting and Reporting of Encounters as the Harris County Hospital District (HCHD) Prepares for Implementation of a Relative Value Unit (RVU) Payment Methodology for Physician Services through the Affiliated Medical Services (AMS) Affiliation Agreement – *David Lopez, FACHE*
- E. Consideration of Approval for an Extension of the Service Agreement between The Harris County Hospital District (HCHD) and the University of Texas M.D. Anderson Cancer Center (UTMDACC) for the Provision of Oncology Services – *David Lopez, F.A.C.H.E.*
- F. Consideration to Approve the Policy on Records Retention and Destruction for the Harris County Hospital District – *Marcie Gonzalez*

X. Executive Session

- A. Discussion and Consideration of the Acquisition of Property in Connection with the Expansion of Lyndon B. Johnson General Hospital, pursuant to Tex. Gov't Code Ann. § 551.072 and Approval of Property Acquisition in Open Session – *Lawrence Bell*
- B. Discussion of Response to Subpoena Duces Tecum issued by Department of Health and Human Services Office of Inspector General, pursuant to Tex. Gov't Code Ann. § 551.071 – *Glen Van Slyke*
- C. Discussion Regarding the Duties of the Interim President/CEO pursuant to Tex. Gov't Code Ann. Section 551.074 and Possible Action in Open Session – *Mary Spinks*

- D. Discussion Regarding the Appointment of an Assistant Administrator for the District Pursuant to Tex. Gov't Code Ann. Section 551.074 and Possible Action Regarding the Appointment in Open Session – *Mary Spinks*

XI. Reconvene

XII. Adjournment