



HARRIS COUNTY HOSPITAL DISTRICT

**REGULAR MEETING OF THE
BOARD OF MANAGERS**

9:00 A.M.

JANUARY 27, 2005

Board Room

**Harris County Hospital District Administration Building
2525 Holly Hall Drive
Houston, Texas 77054**

AGENDA

I. Call to Order and Record of Attendance – *Mary Spinks*

II. Approval of the Minutes of Previous Meeting

Regular Meeting 12/2/04

III. Oath of Office for Newly Appointed Board Member

IV. Hear from Citizens

V. Election of Board of Managers Officers 2005

Any Board member may request that an item marked "CONSENT" be pulled from this consideration for individual action or presentation.

VI. Purchasing – *Danny Jackson*

The Fiscal Affairs Committee met on January 14, 2005 and brings forth the following items for approval:

1. Fiscal Affairs Committee Items related to Purchasing
 - a. Purchasing Recommendations requiring Board Approval
(See attached)
 - b. Purchasing Transmittals of Completed Items
(For Information Purposes Only)
(See attached)

The Information Technology Committee met on January 14, 2005 and recommended that the Harris County Purchasing Agent bring forth the following items for approval:

2. Information Technology Items related to Purchasing
 - a. Consideration of Approval of BM 04.2-105: Purchase of IBM Noon-Operating System Software License and Maintenance
 - b. Consideration of Approval of Job 04/0417: Review and Analysis of the Cost for Voice and Data Communication Circuits and Accounts
 - c. Consideration of Approval of Job 04/0255: Integrated Image Information System
 - d. Consideration of Approval of Job 01/0270; BM 04.1-35: Term Contract for Patient Insurance Verification Software Tool (Patient Benefit Eligibility Verification and Pre-Registration System)
 - e. Consideration of Approval of CISV; BM 04.5-51: Term Contract for Smarnet Maintenance and Support for Cisco Equipment
 - f. Consideration of Approval of CISV; BM 04.1-62: Term Contract for IBM Enterprise Hardware Maintenance Agreement
 - g. Consideration of Job 01/0193: Annual Maintenance and Support for PeopleSoft Software

VII. Reports of the Committees

A. Joint Conference Committee – *Stephen DonCarlos*

1. The Joint Conference Committee met on January 19, 2005 and brings forth the following agenda items for approval:
 - a. Consideration of Recommendation of Approval regarding Chief of Staff Reports to Board of Managers
 - b. Consideration of Recommendation of Approval regarding Proposed HCHD Schedule of Benefits and HCHD Community One Excluded Services

The following items did not go to Joint Conference Committee and are coming directly to the Board:

1. Consideration of Recommendations for Appointments, Reappointments and Changes of Status for Members of the HCHD Medical Staff – *Dr. Jose Garcia*
2. Consideration of Acceptance of the Medical Board Report – *Dr. Jose Garcia*

3. Consideration of Recommendation for Changes in the Medical Staff Rules and Regulations – *Dr. Jose Garcia*
4. Consideration of Recommendation for Changes in the Medical Staff Bylaws – *Dr. Jose Garcia*
5. Consideration of Recommendation for Changes in the Utilization Review Plan – *Dr. Jose Garcia*

B. Fiscal Affairs Committee – *Danny Jackson*

The Fiscal Affairs Committee met on January 14, 2005 and brings forth the following items for approval:

1. Consideration to Accept the November Financial Report Subject to Audit – *Clifford Bottoms*
2. Consideration to Accept the Quarterly Investment Report for the Period ending November 30, 2004 – *Clifford Bottoms*
3. Consideration to Accept the Pension Plan Report for the Period ending November 30, 2004 Subject to Final Audit – *Clifford Bottoms*
4. Consideration of Approval to Renew an Agreement with Community Health Choice (CHC) for Processing, Accounting and Reporting Encounters as the Harris County Hospital District (HCHD) Implements a Relative Value Unit (RVU) Payment Methodology for Affiliated Medical Services (AMS) – *Beth Cloyd*
5. Consideration to Approve the Nine-Month Contractual Parking Lease Agreement between the Harris County Hospital District (HCHD) and the Texas Medical Center (TMC) for Five-Hundred HCHD Parking Spaces at the W. Leland Anderson Campus – *David Lopez*

The Fiscal Affairs Committee met on January 19, 2005 and brings forth the following item:

Discussion and Possible Approval regarding the Harris County Hospital District Fiscal 2006 Operating and Capital Budget – *Clifford Bottoms*

C. Information Technology Committee – *Dr. Daniel Louie*

The Information Technology Committee met on January 14, 2005 and discussed the agenda items previously presented by the Harris County Purchasing Agent.

D. Clinic Committee – *Elwin Franklin, Jr.*

The Clinic Committee did not meet and brings directly to Board the following report and items for approval:

1. Report from the Council at Large regarding the HCHD Community Health Centers
2. Consideration of the Health Care for the Homeless Program Settlement Agreement between the Harris County Hospital District and the Salvation Army – *Alicia Reyes*
3. Consideration of Health Care for the Homeless Program Agreement between the Harris County Hospital District and Baylor College of Medicine Department of Family and Community Medicine to Provide Medical Services to Homeless Individuals – *Alicia Reyes*
4. Consideration of an Amended Grant Agreement from the United States Department of Health and Human Services, Health Resources and Services Administration to Harris County Hospital District to Provide Early Intervention Services with Respect to HIV Disease under Ryan White Title III to Eligible HIV-Infected Patients at District Facilities – *Alicia Reyes*
5. Consideration of an Amended Agreement between the Harris County Hospital District and Harris County to Provide Primary Care under Ryan White Title I to Eligible HIV-Infected Females – *Alicia Reyes*

E. Personnel – *E. Dale Wortham*

The Personnel Committee met on January 14, 2005 and brings forth the following items for Board approval:

1. Consideration of Approval of the Rate Schedules for the Health and Related Benefit Plans for HCHD Employees, Retirees and Eligible Dependents – *Lou Gould*
2. Consideration of Renewal Addendum to the Houston Works, USA Youth Employment and Training Program Non-Financial Worksite Agreement between the Harris County Hospital District and Houston Works USA – *Lou Gould*
3. Consideration of Approval of a Qualified Transportation Plan for the Harris County Hospital District – *Lou Gould*
4. Consideration of Approval of Policy regarding Employee Supervision and Time Records – *Lou Gould*

5. Consideration of Approval of Policy regarding the Grievance Procedure – *Lou Gould*
6. Consideration of Approval of Policy regarding Performance Appraisals – *Lou Gould*
7. Consideration of Approval of Policy regarding Personnel Records – *Lou Gould*

F. Buildings & Properties Committee – *Danny Jackson*

The Buildings and Properties Committee met on January 14, 2005 and brings forth the following items for approval:

1. Consideration of Recommendation of Intent to Enter into Lease Option 9 between the Harris County Hospital District and the City of Pasadena for the Strawberry Community Health/Eligibility Center – *Lawrence Bell*
2. Consideration of Recommendation of Intent to Enter into Lease Option 2 with New Plan Excel Realty Trust for the Northeast Eligibility Center – *Lawrence Bell*

VIII. Miscellaneous – *Mary C. Spinks*

- A. Discussion and Approval regarding an Appointment to the Harris County Public Health Care System Council – *Mary C. Spinks*
- B. Consideration of Acceptance of a Partnership Membership Agreement between the Harris County Hospital District and Care for Elders – *Beth Cloyd*

IX. Items Related to Reports – *Mary C. Spinks*

- A. Report of an Agreement between the Harris County Hospital District Foundation and Starlight Starbright Children's Foundation – *Ottley Sims*
- B. Report on the Facility Agreement between AstraZeneca Pharmaceuticals LP and the Harris County Hospital District – *Beth Cloyd*

X. Executive Session

- A. Report by Corporate Compliance Officer Regarding Status of Fraud and Abuse Investigations pursuant to Section 161.032 of the Texas Health & Safety Code – *Walter E. Freitag, Jr.*
- B. Discussion and Review of Employment, Evaluation, and Duties of Senior Vice President and Chief Financial Officer pursuant to Tex. Gov't Code Ann. §551.074

- C. Discussion of Property Acquisition in Connection with Expansion of LBJ General Hospital pursuant to Tex. Gov't Code Ann. §551.072 – *Bob Gaskins*
- D. Discussion and Consideration of Recommendation of Lease and/or Acquisition of Real Property for the Possible Relocation of Selected Ben Taub General Hospital Out-patient Clinics and Support Space pursuant to Tex. Gov't Code Ann. §551.072 and to take Appropriate Action regarding the Matter Upon Return to Open Session – *Lawrence Bell*
- E. Discussion of Acquisition of Real Property in Connection with Hospital District's 2015 Strategic Plan pursuant to Tex. Gov't Code Ann. §551.072 and Possible Action regarding the Matter Upon Return to Open Session – *David Lopez*

XI. Reconvene

XII. Adjournment