



**HARRIS COUNTY HOSPITAL DISTRICT**

**REGULAR MEETING OF THE  
BOARD OF MANAGERS**

**9:00 A.M.**

**May 25, 2006**

**Board Room**

**Harris County Hospital District Administration Building  
2525 Holly Hall Drive  
Houston, Texas 77054**

**AGENDA**

---

- I. Call to Order and Record of Attendance – *J. Evans Attwell***
- II. Approval of the Minutes of Previous Meeting**  
Regular Board Meeting 4/27/06
- III. Hear from Citizens – *J. Evans Attwell***
- IV. Recognition of Margo Hilliard, M.D., M.P.H.**
- V. Purchasing – *Danny Jackson***

The Fiscal Affairs Committee met on May 19, 2006 and brings forth the following items for approval and information:

- A(1). Consideration of Recommendation regarding Purchases Requiring Board Approval
  - a. Job 06/0088: Award for Operation of Dental Facilities for Community Health Program – *Craven and Plummer, Inc.*
  - b. Job 06/0099: Award for Customer Service Training – *Chris Thrash and Associates*
  - c. Job 06/0055: Award for Collection Services for Overdue Patient Accounts (Primary and Secondary Placements) – (1) *FMA Alliance, Ltd.*; (2) *Linebarger Goggan Blair & Sampson, LLP*; (3) *NCO Financial Systems, Inc.*; (4) *Premium Asset Recovery Corp.*; (5) *Universal Fidelity LP*

- d. Job 05/0417: Award for Centralized Processing of Outpatient Prescriptions – *Ellipticare Outpatient Pharmacy Services*
- e. Job 06/0012: Rescission of Award for Non-Professional Temporary Healthcare Personnel – (1) *Pleasant Health Services, Inc.*; (2) *Staffing Connection*; and (3) *Sonica Healthcare Group*
- f. Job 06/0010: Rescission of Award for Registered and State Certified Radiography Temporary Personnel – *Rad-Link Staffing dba Prestige Staffing*
- g. Premier Contract PP-IM-041: Purchase of Ultrasound System for Ben Taub General Hospital – *Philips Medical Systems, N.A.*
- h. Premier Contract PP-CE-367: Purchase of 10 Ventilators – *Nellcor Puritan Bennett, Inc. A Tyco Healthcare Company*
- i. Premier Contract PP-CE-211: Purchase of 11 Electrocardiology Systems – *GE Medical Systems Information Technologies, Inc.*
- j. Premier Contract PP-IM-021A: Purchase of Ultrasound System for Lyndon B. Johnson General Hospital – *Siemens Medical Solutions USA, Inc.*
- k. Premier Contract PP-IM-026: Purchase of Mobile Fluoroscopy System for Lyndon B. Johnson General Hospital – *Siemens Medical Solutions USA, Inc.*
- l. Premier Contract PP-IM-040: Purchase of 2 Mobile Fluoroscopy Systems for Ben Taub General Hospital – *Philips Medical Systems, N.A.*
- m. Job 06/0081: Award for Outsourcing of Podiatry Services – *Lepow Podiatric Medical Association, LLP*
- n. Premier Contract PP-CE-322; BM 03.12-490: Exchange of Equipment and Maintenance for Automated Medication Dispensing System (Storage and Ordering) – *McKesson Automation Inc.*
- o. Award for Nursing Services – (*See Attached List of Vendors*)
- p. BM 06.3-143: Additional Funds Professional Services Exemption, Physicians Services – *Affiliated Medical Services*
- q. Job 03/0299; BM 05.8-354: Additional Funds for Agencies for Temporary Staffing Positions in Fiscal Operations – (*See Attached List of Vendors*)
- r. Job 00/0325; BM 06.1-26: Additional Funds and an Extension for Urinalysis Testing and Analyzer – *International Remote Image Systems Inc. (IRIS)*

- s. Job 04/0459; BM 06.1-34: Additional Funds and an Extension for All Risk Property Insurance – *Underwriters at Lloyd’s London through John L. Wortham & Son L.P.*
  - t. Premier Contract PP-LA-117; BM 05.12-516: Funding for Immunochemistry Analyzers, Lab Automation, Reagents, Consumables and Service – *Bayer Healthcare LLC Diagnostics Division*
  - u. Premier Contract PP-LA-115; BM 05.6-269: Funding for Chemistry Analyzers, Lab Automation, Reagents, Consumables and Service – *Dade Bebring, Inc.*
  - v. Professional Services Exemption: Utilization of Existing Physician Services Agreement – *Affiliated Medical Services*
  - w. Job 05/0122: Award for Trade Services – (*See Attached List of Vendors*)
  - x. Job 04/0132; BM 05.6-265: Renewal of Award for PCR/Genotyping System for HIV Viral Load Testing – *Roche Diagnostics*
  - y. Job 02/0085; BM 05.6-263: Renewal of Award for Craniomaxillofacial Implants and Related Products – *Synthes Maxillofacial and Walter Lorenz Surgical*
  - z. Premier Contract PP-LA-127: Renewal of Award for Hematology Analyzers Reagents, Consumables and Service – *Sysmex America, Inc.*
  - aa. Job 04/0215; BM 05.7-317: Renewal of Award for HIV-1 Genotyping System – *Bayer Healthcare LLC, Diagnostic Division*
  - bb. Job 04/0420; BM 05.7-320; 05.3-124: Renewal of Award for Housekeeping Services – *Sodexho Services of Texas Limited Partnership*
  - cc. Job 01/0308; BM 05.5-227: Renewal of Award for Medical Transcription Services – *MedQuist Inc. – Transcriptions, Ltd.*
  - dd. Interlocal Agreement for Outstationed Eligibility Advisors in Health Care Facilities – *Texas Health and Human Services Commission*
  - ee. Premier Contract PP-PW9CES01; BM 03.5-244: Renewal of Award for Pharmaceutical Prime Vendor Distribution – *Cardinal Health*
- A(2). Transmittal of Completed Purchases Under \$100,000  
**(For Informational Purposes)**
- a. Job 06/0111: Award for Medical Record Patient Chart Folders – *The Perfect Promotions Inc.*

- b. Premier Contract PP-NS-293: Award for Closed Ventilation Suction – *Kimberly Clark Global Sales (Ballard Medical Products)*
- c. Job 04/00420; BM 05.7-320 and 05.3-124: Additional Funds for Housekeeping Services – *Sodexo Services of Texas Limited Partnership*
- d. Job 03/0393: Renewal of Award for Voluntary Employee Benefits – *LegalPlans USA, L.L.C.*
- e. Job 05/0160: Renewal of Term Contract for Sale of Surplus and Disposal of Salvage Computer Equipment and Related Items – *Compucycle, Inc.*
- f. Job 03/0215: Renewal of Award for Computer Output Microfiche Services – *Zytron, Inc.*
- g. Job 04/0341; BM 04.12-526: Renewal of Award for Armored Car Services – *Brink's U.S.*
- h. Job 04/0020: Renewal of Award for Bilingual Testing Services – *Berlitz Languages, Inc.*
- i. Premier Contract PP-NS-325: Award for Arterial Blood Gas Kits – *Smiths Medical ASD Inc.*
- j. Purchases for Sole Source and CISV Goods and/or Services – *Joint Commission on Accreditation and Mark III Systems, Inc.*

## **VI. Reports of the Committees**

### **A. Joint Conference – *Stephen DonCarlos***

The Joint Conference Committee met May 10, 2006 and brings forth to the Board the following informational report:

Report of the Board of Managers Joint Conference Committee  
– *Stephen DonCarlos*

The following items did not go to Joint Conference Committee and comes directly to the Board for consideration of approval:

1. Consideration of Recommendation regarding the Credentialing Changes for Members of the HCHD Medical Staff  
– *Wayne J. Riley, M.D.*
2. Consideration of Acceptance of the Medical Board Report  
– *Wayne J. Riley, M.D.*
3. Consideration of Approval of Recommendation for Changes in the Medical Staff Bylaws – *Wayne J. Riley, M.D.*
4. Consideration of Approval of the Blood/Blood Component Administration Policy – *Wayne J. Riley, M.D.*

5. Consideration of Approval of an Agreement between the Harris County Hospital District (HCHD) and MD Anderson Cancer Center (MDACC) to Provide Faculty Staffing at LBJ for Our Cancer Program – *Beth Cloyd*
6. Consideration of Approval of a Memorandum of Understanding for Collaborative Oncology Program between the Harris County Hospital District (HCHD) and MD Anderson Cancer Center (MDACC) – *Beth Cloyd*

**B. Fiscal Affairs – *Danny Jackson***

The Fiscal Affairs Committee met May 19, 2006 and brings forth to the Board, the following recommendations for consideration of approval:

1. Consideration of Acceptance of the April 30, 2006 Financial Report Subject to Final Audit – *Gwendolyn Huskey*
2. Consideration of Acceptance of the April 30, 2006 Pension Plan Report Subject to Final Audit – *Gwendolyn Huskey*
3. Consideration of a Change in the Fiscal Affairs Meeting Date in June – *Liz Alband*
4. Presentation of April 2006 Financial Statements of Community Health Choice, Inc. – *Glen R. Johnson, M.D.*

**C. Clinic Committee – *Elvin Franklin, Jr.***

The Clinic Committee did not meet and brings directly to the Board the following items for consideration of approval:

**1. Items Related to Contractual Agreements**

- a. Consideration of Ratification of a Facilities Use Agreement between the Harris County Hospital District and St. Hope Foundation to Provide Transportation Services to Eligible HIV-infected Individuals – *Alicia Reyes*
- b. Consideration of Ratification of a Facilities Use Agreement between the Harris County Hospital District and Houston Volunteer Lawyers, Inc. to Provide Free Legal Clinics to Eligible HIV-infected Individuals – *Alicia Reyes*
- c. Consideration of Ratification of a Point of Entry Agreement between the Harris County Hospital District and Montrose Counseling Center, Inc. to Facilitate Access to Treatment Services to Eligible HIV+ Individuals – *Alicia Reyes*
- d. Consideration of Ratification of an Agreement between the Harris County Hospital District/Health Care for the Homeless Program and Harmony House to Provide On-site

Health Care Services to Homeless Individuals and Acceptance of Funds in the Amount of \$110,000 – *Alicia Reyes*

- e. Consideration of Ratification of an Agreement between the Harris County Hospital District/Health Care for the Homeless Program and Baylor College of Medicine, Department of Family and Community Medicine to Provide Psychiatric Services to Homeless Individuals and Acceptance of Funds in the Amount of \$9,000 – *Alicia Reyes*
- f. Consideration of Ratification of an Agreement between the Harris County Hospital District/Health Care for the Homeless Program and Baylor College of Medicine, Department of Family and Community Medicine to Provide Supervision of the Family Nurse Practitioner at the Health Care for the Homeless Program, Harmony House Shelter Clinic and Acceptance of Funds in the Amount of \$16,888 – *Alicia Reyes*
- g. Consideration of Ratification of an Agreement between the Harris County Hospital District/Health Care for the Homeless Program and Baylor College of Medicine, Department of Family and Community Medicine to Provide Medical Services to Homeless Individuals and Acceptance of Additional Funds in the Amount of \$2,894 – *Alicia Reyes*

**2. Items Related to Reports**

- a. Report on the Overview of the Reengineering Process at the Community Health Centers – *Carolyn Bell and Ora Roberts*
- b. Report regarding Ongoing Activities of the Council-at-Large – *Elvin Franklin, Jr.*

**D. Personnel Committee – *E. Dale Wortham***

The Personnel Committee did not meet and brings directly to the Board the following items for consideration of approval:

1. Consideration of Approval Regarding Payment of Wages Policy – *Lou Gould*
2. Consideration of Approval of the Employee Discipline Policy – *Lou Gould*

**E. Governmental & Public Affairs Committee – *Carolyn Truesdell***

The Governmental & Public Affairs Committee did not meet and brings directly to the Board the following items:

1. Update, Discussion and Possible Action regarding Activities in Austin relating to HCHD and Its Legislative Platform  
– *R. King Hillier and Mary Schneider*
2. Discussion, Update and Possible Action regarding the Regional UPL Initiative in Harris and Surrounding Counties  
– *R. King Hillier and Mary Schneider*
3. Update, Discussion and Possible Action regarding Pending Federal Legislative, Line Items and Policy Issues Affecting HCHD  
– *R. King Hillier and Mary Schneider*
4. Update and Discussion regarding Trip to Washington, D.C. for Participation in NAPH's Legislative Event – *R. King Hillier and Mary Schneider*

**F. Buildings & Properties Committee – *Mary Spinks***

The Buildings & Properties Committee did not meet and brings directly to the Board the following items for consideration of approval:

1. Consideration of Approval of Request for Additional Funding for the Ben Taub General Hospital Medical Gas System Replacement Project – *Lawrence Bell*
2. Consideration of Approval of Request for Additional Funding for the LBJ East Wing Renovation Project – *Lawrence Bell*
3. Consideration of Intent to Enter into Lease Option 4 with Warehouse Associates – *Lawrence Bell*
4. Consideration of Intent to Enter into a Lease Agreement with Medistar Medical Real Estate Development for Temporary Parking Spaces for the Peoples Health Center – *Lawrence Bell*
5. Consideration of Intent to Enter into Lease Option 3 of the Lease Agreement with BNC South Loop Associates, L.P. (2636 South Loop Building, 7<sup>th</sup> & 9<sup>th</sup> Floor) for Approximately 35,770 Square Feet of Space for our Health Maintenance Organization, Community Health Choice – *Lawrence Bell*

**VII. Miscellaneous Agenda Items – *J. Evans Attwell***

- A. Discussion and Approval of a Resolution Consenting to a Tax Exempt Loan by The Texas Gulf Coast Health Facilities Development Corporation to Finance the Cost of Health Facilities for LifeGift Organ Donation – *Rosalinda Garcia*
- B. Consideration of Approval of an Agreement, Amendment and Addendum to the Agreement between the Harris County Hospital District and the American College of Cardiology Foundation ACC-NCDR® – *George Masi*

- C. Consideration of Ratification of an Agreement between the Harris County Hospital District and Merck Patient Assistance Program, Inc., to Participate in the Merck Institutional Patient Assistance Program  
– *Robert L. Scholz*
- D. Consideration of Approval of the HCHD Institutional Review Board Policy No: 3.05.8 – *Elizabeth Cloyd*
- E. Consideration of Ratification of an Agreement between the Harris County Hospital District and Baylor College of Medicine for the Services of the Medical Director for the Texas Youth Suicide Prevention Grant Program – *Elizabeth Cloyd*
- F. Discussion and Approval of a Resolution Authorizing Execution of Deed to Convey to Harris County Approximately 2.6109 Acres of Land in Hollister Manor Subdivision Section One, being that Certain Tax Tract under Harris County Appraisal District Number 104-287-000-002  
– *Rosalinda Garcia*
- G. Discussion and Approval of a Resolution Authorizing Execution of Deed to Convey to Harris County Lot 137 and the South 21.35 Feet of Lot 136, in Block 75, of Neuen Manor, a Subdivision in Harris County, Texas – *Rosalinda Garcia*
- H. Discussion and Approval of a Delegation Agreement between the Harris County Hospital District and Community Health Choice, Inc. (CHC)  
– *Rosalinda Garcia*
- I. Consideration of Approval for the Harris County Hospital District Foundation to Undertake a Fundraising Campaign on Behalf of the Harris County Hospital District – *Ottley Sims*

**VIII. Items Related to Miscellaneous Reports – *J. Evans Atwell***

These items are for information purposes only. No verbal report will be presented except at the request of the Board:

- A. Report on the Status of the Affiliated Medical Services FY07 Budget  
– *Beth Cloyd*
- B. Report related to Provider Billing Agreements with Baylor College of Medicine and University of Texas Billing and Professional Fee Collections – *Beth Cloyd*
- C. Report on the Status of the Patient Business Services Process Redesign Fifth Report by Phase 2 Consulting – *Beth Cloyd*
- D. Report on the Summary of Accomplishments of Phase 2 Consultant, Jon Clark, Interim Management Assignment in Patient Business Services  
– *Beth Cloyd*

- E. Strategic Project Status on Epic Clinical Information Systems, Patient Management/Patient Accounting and Picture Archival and Communication System (PACS) – *Tim Tindle*
- F. Report on Tangible Donations to the Harris County Hospital District – *Carolyn Oddo*
- G. Internal Audit Report related to Contracting with Temporary Nursing Agencies – *Walter Freitag*
- H. Update on Items relating to Hurricane Katrina – *Nancy Brock*

**IX. Executive Session – *J. Evans Attwell***

- A. Report by Corporate Compliance Officer regarding Compliance with Medicare, Medicaid, HIPPA, and other Federal and State Health Care Program Requirements and a Status of Fraud and Abuse Investigations pursuant to § 161.032 of the Texas Health & Safety Code – *Walter Freitag*
- B. Consultation with the County Attorney regarding Cause No. 2005-45754; *Linda Reed v. Harris County Hospital District* – 151<sup>st</sup> Judicial District Court, pursuant to Tex. Gov't Code Ann. §551.071 and Possible Action regarding this Matter Upon Return to Open Session – *Arlen Pruitt*
- C. Consultation with the County Attorney regarding Cause No. 2002-37410; *Law Offices of Odom & Levin v. Baylor College of Medicine, City of Houston EMS, Harris County Hospital District and Texas Alliance Medical Group, P.A.* – 127<sup>th</sup> Judicial District Court, pursuant to Tex. Gov't Code Ann. §551.071 and Possible Action regarding this Matter Upon Return to Open Session – *Arlen Pruitt*
- D. Consultation with the County Attorney regarding Claim against Harris County Hospital District by Luz Ayala, pursuant to Tex. Gov't Code Ann. §551.071 and Possible Action regarding this Matter Upon Return to Open Session – *Arlen Pruitt*
- E. Consultation with the County Attorney regarding a Possible Settlement Agreement between Harris County Hospital District and Vania Duckett for Certain Employment Claims, pursuant to Tex. Gov't Code Ann. §551.071 and Possible Action regarding the Matter Upon Return to Open Session – *Rosalinda Garcia*
- F. Consultation with the County Attorney regarding a Possible Settlement of Claims Against MedQuist Inc. for Medical Transcription Services, pursuant to Tex. Gov't Code Ann. §551.071 and Possible Action regarding the Matter Upon Return to Open Session – *Bernardo Garcia*

G. Presentation of Peer Review or Medical Committee's Report in Connection with the Evaluation of the Quality of Medical and Health Care Services pursuant to the Texas Health and Safety code §161.032 and Texas Occupations Code §160.007 – *Fred M. Sutton, M.D.*

**X. Reconvene**

**XI. Adjournment**