



HARRIS COUNTY HOSPITAL DISTRICT
REGULAR MEETING OF THE
BOARD OF MANAGERS

9:00 A.M.

Thursday, December 6, 2007

Board Room

Harris County Hospital District Administration Building
2525 Holly Hall Drive
Houston, Texas 77054

AGENDA

- I. Call to Order and Record of Attendance – *Stephen DonCarlos***
- II. Approval of the Minutes of Previous Meeting – *Stephen DonCarlos***
Regular Committee Meeting – October 25, 2007
- III. Oath of Office for Re-appointed Board Members – *Stephen DonCarlos***
- IV. Election of Board Officers – *Stephen DonCarlos***
- V. Recognition and Presentation Expressing Gratitude to Previous Board Members – *Stephen DonCarlos***
- VI. Resolution Memorializing the Contributions of Mr. Don Horn, Original Member of the Harris County Hospital District Board – *Stephen DonCarlos***
- VII. President/Chief Executive Officer's Report to Include Discussion and Updates regarding: Balanced Scorecard, Mission/Vision/Values, Promises, Smoke Free Environment, Chief Medical Officer, and Katrina Funds – *David Lopez***
- VIII. Consideration of Board of Managers Approval of Revised Mission, Vision, and Values (and New Promises) for the Harris County Hospital District – *David S. Lopez***
- IX. Items related to Purchasing – *Danny Jackson***
The Budget and Finance Committee met November 15, 2007 and brings forth the following:

We improve our community's health by delivering high-quality health care to Harris County residents and by training the next generation of health professionals.

A(1). Consideration of Purchasing Recommendations Requiring Board Approval:

- a. Job 07/0331: Award for Travel Nursing Personnel – *See attached*
- b. Job 05/0144: Revised Term of Contract for International Nurse Recruitment – *Global Healthcare Recruitment, Inc.; International Quality Healthcare; Professional Connection, LLC; and RN India, Inc.*
- c. Job 07/0344: Award for Temporary Therapy Personnel – *A-1 Personnel of Houston, Inc.; Pulse Staffing; and Supplemental Health Care*
- d. (DIR) Award for Installation of a Wireless Network: DIR through NWN Corporation – *DIR through NWN Corporation*
- e. Job 07/0366: Award for All Labor and Material to Recondition Cummins Generator Sets – *Kentech*
- f. Job 07/0314: Award for Prosthetic, Orthotic and Pedorthotic Devices – *The La Nair Co., Inc.*
- g. Job 06/0178: Award for Analyzers, Reagents and Consumables for Flow Cytometry – *Becton Dickinson and Company through BD Biosciences*
- h. Sole Source: Award for Magnetic Resonance Imaging (MRI) System Upgrade – *GE Healthcare*
- i. Premier Contract: Award for Radiopharmaceuticals – *Mallinckrodt Medical Inc.*
- j. Premier Contract: Award for Distribution of Laboratory Products – *Cardinal Health 200 Inc.*
- k. (DIR) Award Funding for Microsoft Enterprise License Agreement – *DIR through SHI Government Solutions*
- l. Premier Contract: Additional Funds and Extension for Automated Medication Distribution Systems – *Cardinal Health 301, Inc.*
- m. Sole Source: Additional Funds for Hardware and Software Maintenance and Support for the Virtual Tape System – *Sun Microsystems (F.K.A. Storage Technology Corporation)*
- n. Job 04/0074: Additional Funds for Information Technology Consulting – *Healthlink, Inc.; CTG HealthCare Solutions; Kat 7 Associates, Inc.; Business Control Systems (F.K.A. Extyr); Elite Computer Consultants, L.P. (ECOM); and SDRG Controls, Inc.*
- o. Premier Contract: Additional Funding and Extension for Forms and Related Products – *The Standard Register Company*
- p. Premier Contract: Additional Funding and Extension for Healthpak Reagent Rental agreement (Blood Gas) – *Siemens Medical Solutions Diagnostics fka Bayer corporation Diagnostics Division*
- q. Job 05/0209: Additional Funds for Dental DHMO and DPPO, Basic Life and AD&D, Voluntary Life and Voluntary AD&D,

Vision and Flexible Spending Account Coverage – *United Healthcare Insurance Company (DPPO) and Hartford Life & Accident Insurance Company (Life/AD&D)*

- r. Premier Contract: Award for Plasma & Recombinant Products Program (Immune Globulin IV & Albumin, etc.) – *Baxter BioScience, Grifols Biologicals, Talecris Biotherapeutics and ZLB Bebring Products Distributed through F.F.F. Enterprises, Inc.*
- s. Premier Contract: Award for Blood Bank Analyzers, Reagents, Consumables and Service – *Ortho Clinical Diagnostics Div. of Johnson & Johnson through Cardinal Healthcare*
- t. Premier Contract: Award for Reusable Textiles and Textile Services – *Standard Textile Co., Inc.*
- u. Premier Contract: Award for Conventional Film and Products, Dry Media and Products – *Agfa Corporation Healthcare and Medical Imaging through Merry X-Ray*
- v. Premier Contract: Award for Advanced Wound Care, Non-Specialty – *Smith & Nephew Inc. Management Holding through Cardinal Healthcare*
- w. Job 06/0045: Renewal for Medical Transcription Services – *Medical Transcription Corp.*
- x. Job 06/0418: Renewal for Systimax VAR Program for Telephone and Data Cable Labor, Parts, Materials and Related Items – *Devolve Corp. (Class 1 Primary and Class 2 Secondary) and NetVersant-Texas, Inc. (Class 1 Secondary and Class 2 Primary)*
- y. Sole Source: Renewal for Annual Maintenance and Support for PeopleSoft Software – *Oracle USA, Inc. (F.K.A. PeopleSoft USA, Inc.)*
- z. Premier Contract: Ratification of Award for Surgical and Isolation Masks – *Cardinal Health Medical Products and Services through Cardinal Health*
- aa. Premier Contract: Ratification of Award for Incontinence Products – *Paperpak Holdings Ltd. through Cardinal Health*
- bb. Premier Contract: Ratification of Award for Disposable Anesthesia Products – *Vital Signs Ind. Through Cardinal Health*
- cc. Premier Contract: Ratification of Additional Funding and Extension for Endomechanical Products – *Ethicon Inc./Ethicon Endo-Surgery, Inc. A Johnson & Johnson Company through Cardinal Health*
- dd. Ratification of Emergency Purchase of Consulting and Assessment of the Quality of the Indoor Air in Specific Areas at Lyndon B. Johnson General Hospital – *Environmental Resource Consultants (ERC)*
- ee. Premier Contract: Ratification of an Award for Surgical Instruments – *Cardinal Health Medical Products & Services*

- ff. Premier Contract: Ratification of an Award for Respiratory Therapy (Ventilator Supplies and Humidification Devices) – *Cardinal Health Medical Products and Services*
 - gg. Premier Contract: Ratification of Additional Funding and Extension for Exam Gloves and Surgical Gloves – *Cardinal Health Medical Products and Services*
- A(2). Transmittal of Completed Purchases Under \$100,000
(For Informational Purposes)
- a. Professional Services: Award for Special Counsel to Represent the Harris County Hospital District – *Locke Lord Bissell & Liddell, L.L.P.*
 - b. Sole Source: Renewal of Award for Annual Subscription for Proficiency Testing Products and Surveys – *College of America Pathologists (CAP)*
 - c. Premier Contract: Award for Transparent Dressings – *3M Company*
 - d. Premier Contract: Award for Vascular Compression Therapy Anti-Embolish Stockings – *Covidien (fka Tyco Healthcare Group LP The Kendall Company through Cardinal Health)*
 - e. Premier Contract: Award for Disposable Labor and Delivery Supplies – *Covidien (fka Tyco Healthcare Group LP The Kendall Company through Cardinal Health)*
 - f. Premier Contract: Award for Restraints and Fall Prevention Products – *Posey Company through Cardinal Health*
 - g. Job 07/0319: Award for Patient Monitoring Hardware – *Hallmark Industrial Supply*
 - h. Premier Contract: Award for Electrosurgical Units (9 ea.) – *Conmed Corporation*
 - i. Premier Contract: Award for Wound Drainage Products – *C.R. Bard, Inc. – Medical Division Fka C.R. Bard Inc.*
 - j. Premier Contract: Award for Contrast Media – Barium – *Mallinckrodt Inc. through Cardinal*
 - k. Premier Contract: Award for Adhesive Skin Closures – *3M Company*
 - l. Job 04/0054: Renewal for Actuarial and General Risk Management Services – *Marsh USA Inc.*
 - m. Transmittal of Purchases for Various Categories of Goods and/or Services – *See attached*

X. Agenda Items related to Policies – Stephen DonCarlos

- A. The Corporate Compliance Committee met November 15, 2007 and brings forth the following:
 - 1. Consideration of Approval of the Harris County Hospital District

- Deficit Reduction Act Policy – *David S. Lopez and Cornelia M. Dorfschmid*
2. Consideration of Approval of the Harris County Hospital District Executive Corporate Compliance Committee Charter Policy – *David S. Lopez and Cornelia M. Dorfschmid*
 3. Consideration of Approval of the Harris County Hospital District Executive Corporate Compliance Committee – Subcommittees Policy – *David S. Lopez and Cornelia M. Dorfschmid*
- B. The Planning and Operations Committee met November 15, 2007 and brings forth the following:
4. Consideration of Approval of the Harris County Hospital District's Policy# 6.37 "Internet Acceptable Use" – *Lou Gould*
- C. The following items did not go to a Committee and comes directly to the Board:
5. Consideration of Approval of the Revised Harris County Hospital District External Funding Proposal Development & Submission (Grants) Policy# 3.10 – *Beth Cloyd*
 6. Consideration of Approval of the Revised Harris County Hospital District Pathology Specimens Policy# 4395 – *Neal Kachalia*
 7. Consideration of Approval of the Revised Harris County Hospital District Patient Visitor Policy# 4605 – *Ralph H. Burdett*
 8. Consideration of Approval of the Revised Harris County Hospital District Ancillary Reports Policy# 4412 – *Sylvia E. Franco*
 9. Consideration of Approval of the Harris County Hospital District Financial Approval for Same Day Surgery/Procedure/Admission Policy# 2335 – *Rita Patel*

XI. Reports of the Committees – *Stephen DonCarlos*

A. Joint Conference – *Stephen DonCarlos*

The Joint Conference Committee did not meet and brings directly to the Board the following:

1. Consideration of Recommendation regarding the November 2007 Credentialing Changes for Members of the HCHD Medical Staff – *Stephen B. Greenberg, M.D.*
2. Consideration of Acceptance of the Medical Board Report – *Stephen B. Greenberg, M.D.*

B. Budget and Finance – *Danny Jackson*

The Budget and Finance Committee met November 15, 2007 and brings forth the following:

1. Consideration to Accept the October 2007 Financial Report Subject to Audit – *Ferdinand Gaenzel*

2. Consideration to Accept the October 2007 Pension Plan Report Subject to Audit – *Gwendolyn Huskey*
3. Consideration of Ratification of the Participating Hospital Agreement for the Office of Assistant Secretary for Preparedness Program – Year Six – *Michael G. Staley*
4. Consideration of Ratification of an Agreement between the Harris County Hospital District and the Harris County Area Agency on Aging (HCAAA) for the Provision of Caregiver Education Program and Acceptance of \$99,530 in Funding and the Subcontract with the University of Texas Department of Gerontology for \$21,700 – *Carolyn Oddo*
5. Consideration of Approval of an Amendment to a Contract between the Harris County Hospital District and the Department of State Health Services for Breast and Cervical Cancer Services (BCCS) for a Mid-year Funding Adjustment in the Amount of \$32,750 – *Loretta Hanser*

The following items did not go to Budget and Finance Committee and comes directly to the Board:

6. Consideration of Approval for Additional Capital Expenditures and Operating Expenses for the Budget for Fiscal Year 2008 – *George Masi*
7. Presentation of October 2007 Financial Statements of Community Health Choice, Inc. – *Glen R. Johnson, M.D.*

C. Corporate Compliance Committee – *E. Dale Wortham*

The Corporate Compliance Committee met on November 15, 2007 and brings forth the following:

Consideration of Approval of the Harris County Hospital District Code of Conduct – *David S. Lopez and Cornelia M. Dorfschmid*

D. Planning and Operations – *Elvin Franklin, Jr.*

The Planning and Operations Committee met November 15, 2007 and brings forth the following:

1. Items Related to Specialty and Primary Clinics and other Facilities – *Elvin Franklin, Jr.*

A. Ratifications

1. Consideration of Ratification of an Agreement between the Harris County Hospital District and The Resource Group, Inc. funded by Ryan White Part D to provide Primary Medical Care to Eligible HIV-infected Adolescents at District Facilities – *Dr. Robert Trenchel*

2. Consideration of Ratification of an Amended Agreement between the Harris County Hospital District and Harris County funded by Ryan White Part A to provide Primary Medical Care to Eligible HIV-infected Females at District Facilities – *Dr. Robert Trenchel*
3. Consideration of Ratification of an Agreement between the Harris County Hospital District and Houston Catholic Worker – Casa Juan Diego – Centro San Jose Obrero to provide On-site Health Care Service to Homeless Individuals – *Dr. Robert Trenchel*
4. Consideration of Ratification of an Agreement between the Harris County Hospital District and Craven and Plummer, P.C. to provide On-site Dental Services to Homeless Individuals – *Dr. Robert Trenchel*
5. Consideration of Ratification of an Agreement between the Harris County Hospital District and Howard Nelson to provide Data Management Services – *Dr. Robert Trenchel*
6. Consideration of Ratification of an Agreement between the Harris County Hospital District and Baylor College of Medicine, Department of Family and Community Medicine to provide Psychiatric Services to Homeless Individuals – *Dr. Robert Trenchel*
7. Consideration of Ratification of an Agreement between the Harris County Hospital District and Baylor College of Medicine, Department of Family and Community Medicine to provide Medical Services to Homeless Individuals – *Dr. Robert Trenchel*
8. Consideration of Ratification of an Agreement between the Harris County Hospital District and Salvation Army Adult Rehabilitation Center to Provide On-site Health Care Services to Homeless Individuals – *Dr. Robert Trenchel*
9. Consideration of Ratification of an Agreement between the Harris County Hospital District and Star of Hope to provide On-site Health Care Services to Homeless Individuals – *Dr. Robert Trenchel*
10. Consideration of Ratification of an Agreement between the Harris County Hospital District and S.E.A.R.C.H. to provide On-site Registration Services to Homeless Individuals – *Dr. Robert Trenchel*

11. Consideration of Ratification of an Agreement between the Harris County Hospital District and Jackson Hinds Garden to provide On-site Health Care Services to Homeless Individuals – *Dr. Robert Trenchel*
 12. Consideration of Ratification of an Agreement between the Harris County Hospital District and The Salvation Army to provide Substance Abuse Treatment Services and On-site Health Care Services to Homeless Individuals – *Dr. Robert Trenchel*
 13. Consideration of Ratification of an Agreement between the Harris County Hospital District and Open Door Mission to provide On-site Health Care Services to Homeless Individuals – *Dr. Robert Trenchel*
 14. Consideration of Ratification of an Agreement between the Harris County Hospital District and Compass to provide On-site Registration Services to Homeless Individuals – *Dr. Robert Trenchel*
 15. Consideration of Ratification of an Agreement between the Harris County Hospital District and The Cenikor Foundation, Inc. to provide Substance Abuse Treatment to Homeless Individuals – *Dr. Robert Trenchel*
- B. Consideration of Acceptance of a Notice of Grant Award from the Health Resources and Service Administration Division of the U.S. Department of Health and Human Services to the Harris County Hospital District to provide Health Care to Homeless Individuals at Homeless Shelter Sites – *Dr. Robert Trenchel*
- C. Consideration of Approval of an Agreement between the Harris County Hospital District and the City of Houston on Behalf of its Department of Health and Human Services to provide HIV Health Education and Risk Reduction at District Facilities – *Dr. Robert Trenchel*
- D. Consideration of Approval of an Agreement between the Harris County Hospital District and University of Texas Health Science Center at Houston Funded under Unrestricted Grant Funds to provide Physician Services to Eligible HIV-infected Individuals at District Facilities – *Dr. Robert Trenchel*
- E. Consideration of Rescission of an Agreement between the Harris County Hospital District and University of Texas Health Science Center at Houston Funded under Ryan White CARE Act Titles I, III, and IV to provide Physician Services

- to Eligible HIV-infected Individuals at District Facilities –
Dr. Robert Trenschel
- F. Consideration of Approval of an Amended Agreement between the Harris County Hospital District and the City of Houston on Behalf of its Department of Health and Human Services to provide HIV Health Education and Risk Reduction at District Facilities – *Dr. Robert Trenschel*
- G. Consideration of Approval of an Agreement between the Harris County Hospital District and the City of Houston on Behalf of its Department of Health and Human Services to provide Expanded and Integrated HIV Testing for Populations Disproportionately Affected at District Facilities – *Dr. Robert Trenschel*
- H. Consideration of Approval of an Agreement between the Harris County Hospital District and Texas Department of State Health Services to provide an HIV Perinatal Transmission Prevention Program for Hospital Labor & Delivery Units throughout Texas
2. **Items related to Reports** – *Elwin Franklin, Jr.*
Report regarding Ongoing Activities of the Council-at-Large –
Elwin Franklin, Jr.
3. **Items related to Personnel** – *Elwin Franklin, Jr.*
Consideration of Approval of Additional Signature Authority for Schedule “D” of the Trust Agreement between the Harris County Hospital District and Fidelity Management Trust Company for the 401K Plan – *Lou Gould*
4. **Items related to Buildings and Properties** – *Elwin Franklin, Jr.*
- A. Consideration of Intent to Lease from Hull & Hull, Inc. a 2,400 Square Foot Temporary Building Located on the Hospital District’s Holly Hall Property for One Year with an Option to Buy – *Ronald C. Johnson*
- B. Consideration of Intent to Enter into a New Lease Agreement with Galileo Mount Houston TX LP for the East Mount Houston Eligibility Center – *Ronald C. Johnson*
- C. Consideration of Approval to Exercise the 3rd Term Lease Option with BNC South Loop Associates, L.P. (2636 South Loop Building, 7th & 9th Floor) for Approximately 35,770 Square Feet of Space for the District’s Health Maintenance Organization, Community Health Choice (CHC) –
Ronald C. Johnson

- D. Consideration of Award of Contract for Construction Services for the Catheterization Lab Holding Area Project 6th Floor Ben Taub General Hospital – *Ronald C. Johnson*
- E. Consideration of Award of Contract for Construction Services for the LBJ Nuclear Medicine Renovations Project – *Ronald C. Johnson*
- F. Consideration of Approval to Enter into a Professional Services Agreement with Hammes Company Healthcare Consulting, LLC for the Planned Emergency Department Expansion at LBJ General Hospital – *Ronald C. Johnson*

5. Miscellaneous Agenda Items (Planning & Operations) – *Elvin Franklin, Jr.*

Consideration of Ratification of the Memorandum of Understanding between the Harris County Hospital District and the Denver Harbor Health Center Located in Harris County – *R. King Hillier*

E. Legislative Committee – *Stephen DonCarlos*

The Legislative Committee did not meet and the following items come directly to the Board:

- 1. Update, Discussion and Possible Action regarding Activities in Austin relating to Regulatory Issues Impacting HCHD, the 80th Legislative Session and the HCHD Legislative Platform – *R. King Hillier*
- 2. Update, Discussion and Possible Action regarding Pending Federal Legislative, Line Items and Policy Issues Affecting HCHD – *R. King Hillier*

XII. Miscellaneous Agenda Items – *Stephen DonCarlos*

- A. Consideration of Approval of a Memorandum of Understanding between the Harris County Hospital District and the Texas Medical Center (TMC) to Establish a Collaborative Relationship with the TMC's National Center for Human Performance – *David S. Lopez*
- B. Consideration of Rescission of Approval of the Harris County Hospital District Foundation Bylaws – *Ottley Sims*
- C. Consideration of Approval of Revisions to the Harris County Hospital District Foundation Bylaws – *Ottley Sims*
- D. Consideration of Approval of a Subcontract between the Harris County Hospital District and the University of Texas M. D. Anderson Cancer Center (UTMDACC) (NCI# 7004) and Acceptance of Funding – *Julie Thompson*

XIII. Executive Session – *Stephen DonCarlos*

- A. Report by Interim Vice President of Corporate Compliance regarding Compliance with Medicare, Medicaid, HIPAA, and other Federal and State Health Care Program Requirements and a Status of Fraud and Abuse Investigations, pursuant to §161.032 of the Texas Health and Safety Code – *Cornelia M. Dorfschmid*
- B. Consultation with the County Attorney regarding Cause No. 2006-75889; Melodee Reese, et al v. Baylor College of Medicine, et al; in the 113th Judicial District Court of Harris County Texas, pursuant to Tex. Gov't Code Ann. §551.071 and Possible Action regarding this Matter Upon Return to Open Session – *Glen Van Slyke*
- C. Consultation with the County Attorney regarding Cause No. 2006-79923; Nadine Marie Zapletal v. Harris County Hospital District in the 269th Judicial District Court of Harris County Texas, pursuant to Tex. Gov't Code Ann. §551.071 and Possible Action regarding this Matter Upon Return to Open Session – *Glen Van Slyke*
- D. Consultation with the County Attorney regarding an Auto Accident on October 23, 2007 between a HCHD Shuttle Bus and HISD School Bus, pursuant to Tex. Gov't Code Ann. §551.071 and Possible Action regarding this Matter Upon Return to Open Session – *Arlen Pruitt*
- E. Consultation with the County Attorney regarding Cause No. 816,923; Harris County Hospital District v. Textac Partners I, et al; in the County Civil Court at Law No. 2 of Harris County, Texas, pursuant to Tex. Gov't Code Ann. §551.071 and Possible Action regarding this Matter Upon Return to Open Session – *Mercedes Leal*
- F. Consideration of Employment Contract Extension and Salary Adjustment of Glen R. Johnson, M.D., President and Chief Executive Officer of Community Health Choice, Inc., pursuant to Tex. Gov't Code Ann. §551.074 and Possible Action Upon Return to Open Session – *Danny Jackson*
- G. Discussion regarding Salary Adjustment of Vice President of Legal Affairs pursuant to Tex. Gov't Code Ann. §551.074 and Possible Action Upon Return to Open Session – *David S. Lopez*

XIV. Adjournment