



HARRIS COUNTY HOSPITAL DISTRICT

**REGULAR MEETING OF THE
BOARD OF MANAGERS**

9:00 A.M.

March 29, 2007

Board Room

**Harris County Hospital District Administration Building
2525 Holly Hall Drive
Houston, Texas 77054**

AGENDA

- I. Call to Order and Record of Attendance** – *Stephen DonCarlos*
- II. Approval of the Minutes of Previous Meeting** – *Stephen DonCarlos*
 - A. Budget Workshop January 18, 2007
 - B. Regular Board Meeting February 22, 2007
- III. Hear from Citizens** – *Stephen DonCarlos*
- IV. Consideration of Ratification of Appointments to Joint Conference Committee** – *Stephen DonCarlos*
- V. Discussion of Organizational Vision, Goals and Objectives for District Fiscal Year 2008** – *David S. Lopez*
- VI. Purchasing** – *Danny Jackson*

The Budget and Finance Committee did not meet and brings directly to the Board the following:

 - A(1). Consideration of Recommendations regarding Purchases Requiring Board Approval
 - a. Job 07/0063: Purchase of 4 Craniotomy Drills – *Metronic Neurologic Technologies*
 - b. Job 07/0033: Award for Nortel Telephones and Equipment – *Enterprise Systems Corporation*

- c. Premier Contract: Ratification of Purchase of Lap Sponges, Operating Room Towels and Specialty Sponges – *Medical Action Industries Inc.*
- d. Premier Contract: Award for Blood Gas Analyzers – *Radiometer America, Inc. (PP-LA-163)*
- e. Job 07/0031: Awards for Telephone and Data Cable – *Anixter Inc., Communications Supply Corp. (CSC), and Graybar Electric*
- f. Funding for IBM Enterprise Software Maintenance Agreement – *International Business Machines Corporation*
- g. Job 02/0085: Additional Funds for Craniomaxillofacial Implants and Related Products – *Synthes Maxillofacial*
- h. Additional Funds for Outpatient Pharmacy Prescription Processing Software and Equipment Upgrade – *Pharmacy Computer Services, Inc.*
- i. Purchase of Analgesic and Pharmaceutical Admixtures for Patient Infusion Devices – *PharMedium Services L.L.C.*
- j. Purchase of Hardware and Software Upgrade – *Siemens Medical Solutions USA, Inc.*
- k. Award for Software Maintenance for Core Patient Care and Patient Administration Systems-a.k.a. Foundation Project – *Epic Systems Corporation*
- l. (CISV): Award for Long Distance Services – *SBC Global Services, Inc. dba AT&T Global Services*
- m. (DIR): Purchase of Computers, Monitors and Laser Jet Printers – *Dell Computer Marketing*
- n. Premier Contract: Purchase of Surgical Instruments – *Cardinal Healthcare*
- o. Premier Contract: Renewal for Blood Glucose Meters, Reagents, Training and Service – *Abbott Diagnostics, Inc. (PP-LA-102) through Cardinal Health*
- p. Job 06/0010: Renewal for Temporary Radiography Personnel – *Supplemental Health Care Services, Inc., Medical Contracting Services, Inc., and Advanced Health Education Center dba Medrelief Staffing*
- q. Job 04/0074: Renewal for Information Technology Consulting – *Healthlink, Inc., CTG HealthCare Solutions, Kat & Associates, Inc., Extyr, Elite Computer Consultants, L.P. (ECOM), and SDRG Controls, Inc.*
- r. Job/06/0011: Renewal for Temporary Therapy Personnel – *Supplemental Health Care and Medical Contracting Services, Inc.*

- s. Job 06/0317: Award for Temporary Therapy Personnel – *Advanced Health Education dba/MedRelief Staffing*
 - t. Job 06/0081: Renewal for Outsourcing of Podiatry Services – *Lepow Podiatric Medical Association, LLP*
 - u. Interlocal Agreement: Renewal for Oral and Maxillofacial Surgery Services – *The University of Texas Health Science Center at Houston*
 - v. Job 06/0083: Renewal for Preventive Maintenance and Repair Services for Toshiba Cath Labs – *Toshiba America Medical Systems*
 - w. The Advisory Board Company Memberships – *Health Care Advisory Board, Nursing Executive Center, Financial Leadership Council, Human Resources Investment Center, and Marketing & Planning Leadership Council*
 - x. Job 04/0481: Ratification of Funding for Year Two for Service Center Software Solution Maintenance – *CompuCom Systems*
- A(2). Transmittal of Completed Purchases Under \$100,000
(For Informational Purposes)
- a. Personal Services Exemption: Additional Funds and an Extension for Consulting Services Related to Corrective Action Plan for Specified JCAHO Standards – *Janet Lamb-Havard through Gideon Enterprises, Inc.*
 - b. Personal Services: Additional Funds and an Extension for Corrective Action Plan for Specified JCAHO Standards – *Dana Bjarnason*
 - c. Premier Contract: Additional Funds for Plasma Protein Analyzers, Reagents and Consumables – *Dade Behring, Inc. (PP-LA-115)*
 - d. Job 06/0082: Renewal for Preventive Maintenance and Repair Services for Linear Accelerators – *Acceletronics, Inc.*
 - e. Job 04/0340: Renewal for On-Hold Telecommunications Message System – *Vericom Corporation*
 - f. Memorandum of Understanding: Renewal of Financial Investment Services – *Harris County*
 - g. Interlocal Agreement: Renewal of Clinical Case Management Services – *Jose Bayona, M.D. (Physician Advisor) through The University of Texas Science Center at Houston*
 - h. Professional Services Exemption from the Competitive Bid Requirements: Special Counsel for Issues Related to Employee Benefits – *Fulbright & Jaworski, L.L.P*

- i. Job 07/0068: Award for Term Contract for Printing of Medical Staff Handbooks – *Richmond Printing LLC*
- j. Job 06/0398: Award for Specific Outpatient Pharmaceutical Products – *Tap Pharmaceutical*
- k. Job 06/0354: Award for Discount Drug Benefit Services – *Envision Pharmaceutical Services, Inc.*
- l. Premier Contract: Award for Tape Products – *3M Company*
- m. Premier Contract: Award for High Level Disinfectant Wipes – *Metrex Research Corporation*
- n. Premier Contract: Award for Ventricular Drainage System – *Integra Lifesciences Corporation*
- o. Purchases for Categories of Goods and/or Services: (*See attached letter*)

VII. Reports of the Committees

A. Joint Conference – *Stephen DonCarlos*

The Joint Conference Committee met on March 15, 2007 and brings forth the following report:

1. Report of the Board of Managers Joint Conference Committee – *Stephen DonCarlos*

The following items did not go to Joint conference committee and come directly to the Board:

2. Consideration of Ratification of the December 2006 Credentialing Changes for Members of the HCHD Medical Staff – *Stephen B. Greenberg, M.D.*
3. Consideration of Recommendation regarding the March Credentialing Changes for Members of the HCHD Medical Staff – *Stephen B. Greenberg, M.D.*
4. Consideration of Acceptance of the Medical Board Report – *Stephen B. Greenberg, M.D.*

B. Budget and Finance Committee– *Danny Jackson*

The Budget and Finance Committee did not meet and brings directly to the Board the following:

1. Consideration of Approval of A Resolution for Intent to Reimburse Capital Expenditures with Tax-Exempt Financing – *Liz Alband*
2. Discussion regarding the Utilization of Professional Service Firms in Conjunction with Planning for a Potential Tax-Exempt Bond Issue in Fiscal Year 2008 – *Liz Alband*

3. Consideration to Accept the February 2007 Financial Report Subject to Audit – *Gwendolyn Huskey*
4. Recommendation to Approve Additional Board Designated Funds for Self-Insured Programs, Legal Reserves and Working Capital – *Liz Alband*
5. Consideration and Proposed Approval of Adopting the Accounting Guidance Described in Governmental Accounting Standards Boards Numbers 14 and 39 related to Preparation of the Harris County Hospital District Consolidated Financial Statements – *Liz Alband*
6. Consideration to Accept the February 2007 Pension Plan Report Subject to Audit – *Gwendolyn Huskey*
7. Consideration to Accept the Fourth Quarter Investment Report – *Gwendolyn Huskey*
8. Consideration to Approve an Amendment to an Agreement between the Harris County Hospital District and the Department of Assistive & Rehabilitation Service (DARS) Consumer Services Contract – *Liz Alband*
9. Consideration to Approve Resolution Authorizing the Allocation of Additional Funds for Expenses Incurred by the Harris County Attorney Regarding the LBJ Hospital Expansion Project – *Mercedes Leal*
10. Consideration to Ratify an Agreement between the Harris County Hospital District and the University of Texas Health Science Center at Houston; Department of Internal Medicine, Division of Geriatric Medicine for Assistance in the Development and Implementation of a Caregiver Education and Health Promotion Program as Part of A Grant from the Houston/Harris County Area Agency on Aging – *Carolyn Oddo*
11. Approval of Recommendation of Community Health Choice, Inc.'s Board of Directors Capital Repayment of \$1.9 Million to the Harris County Hospital District – *Glen R. Johnson, M.D.*
12. Presentation of February 2007 Financial Statements of Community Health Choice, Inc. – *Glen R. Johnson, M.D.*

C. Legislative Committee – *Jim Lemond*

The Legislative Committee did not meet and brings directly to the Board the following:

1. Update, Discussion and Possible Action regarding Activities in Austin relating to Regulatory Issues Impacting HCHD, the 80th Legislative Session, and the HCHD Legislative Platform – *R. King Hillier & Mary Schneider*
2. Update, Discussion and Possible Action regarding Pending Federal Legislative, Line Items and Policy Issues Affecting HCHD – *R. King Hillier & Mary Schneider*

VIII. Items Related to Pharmacy – *Stephen DonCarlos*

- A. Consideration of Ratification of an Agreement between the Harris County Hospital District and Amgen Safety Net Foundation to Participate in the Amgen Institutional Safety Net Patient Assistance Program – *Robert L. Scholz, Sr.*
- B. Consideration of Ratification of an Agreement between the Harris County Hospital District and Johnson & Johnson Health Care Systems, Inc. to Participate in the Johnson & Johnson Health Care Systems Hospital Access Patient Assistance Program – *Robert L. Scholz, Sr.*
- C. Consideration of Ratification of an Agreement between the Harris County Hospital District and Merck Patient Assistance Program, Inc. to Participate in the Merck Institutional Patient Assistance Program – *Robert L. Scholz, Sr.*
- D. Consideration of Ratification of an Agreement between the Harris County Hospital District and Bristol-Myers Squibb Assistance Foundation Inc. to Participate in the Bristol-Myers Squibb Hospital Outpatient Assistance Program – *Robert L. Scholz, Sr.*
- E. Consideration of Approval of the Interlocal Agreement for Administrative Oversight of Harris County Public Health and Environmental Services (HCPHES) Class D Pharmacies by the Harris County Hospital District (HCHD) – *Robert L. Scholz, Sr.*

IX. Items Related to Policies – *Stephen DonCarlos*

- A. Consideration of Approval of a Policy on Code of Conduct for Federal Health Care Programs – *Walter E. Freitag, Jr.*
- B. Consideration of Approval of the Revised Harris County Hospital District's Patient Right's and Responsibilities Policy – *Liz Alband*
- C. Consideration of Approval of a Suicide Risk Assessment Policy – *Elizabeth Cloyd*
- D. Consideration of Approval of Revised Policy 7.08 "Nursing Policy and Procedure Process" – *Elizabeth Cloyd*

X. Executive Session – *Stephen DonCarlos*

- A. Report by Corporate Compliance Officer regarding Compliance with Medicare, Medicaid, HIPAA, and other Federal and State Health Program Requirements and a Status of Fraud and Abuse Investigations pursuant to §161.032 of the Texas Health & Safety Code – *Walter Freitag*
- B. Consultation with County Attorney Cause No. 2006-15322; *Sonja Scott v. Harris County Hospital District, et al*; in the 270th Judicial District Court of Harris County Texas, pursuant to Tex. Gov't Code Ann. §551.071, and Possible Action regarding this Matter Upon Return to Open Session – *Glen Van Slyke*
- C. Consultation with the County Attorney regarding Cause No. 2005-66516; *Halina Cebrat v. Harris County Hospital District, et al*; in the 190th Judicial District Court of Harris County Texas, pursuant to Tex. Gov't Code Ann. §551.071 and Possible Action regarding this Matter Upon Return to Open Session – *Arlen Pruitt*
- D. Consultation with the County Attorney regarding Cause No. 851,988; *Mary Joyce Holcomb v. Harris County Hospital District, et al*; in the County Court at Law No. 2 of Harris County Texas, pursuant to Tex. Gov't Code Ann. §551.071 and Possible Action regarding this Matter Upon Return to Open Session – *Arlen Pruitt*
- E. Discussion regarding Financial Planning Information relating to the Negotiation with Affiliated Medical Services for the Arrangement or Provision of Medical Services, pursuant to Tex. Gov't Code Ann. §551.085 and Possible Action regarding this Matter Upon Return to Open Session – *Beth Cloyd*
- F. Consideration of an Employment Agreement between the Harris County Hospital District and David S. Lopez pursuant to Tex. Gov't Code Ann. §551.074 and Possible Action regarding this Matter Upon Return to Open Session – *Stephen DonCarlos*

XI. Reconvene

XII. Adjournment