



**HARRIS COUNTY HOSPITAL DISTRICT
REGULAR MEETING OF THE
BOARD OF MANAGERS**

9:00 A.M.

Thursday, July 31, 2008

Board Room

**Harris County Hospital District Administration Building
2525 Holly Hall Drive
Houston, Texas 77054**

AGENDA

- I. Call to Order and Record of Attendance – *Stephen DonCarlos***
- II. Hear from Citizens – *Stephen DonCarlos***
- III. Approval of the Minutes of Previous Meeting – *Stephen DonCarlos***
 - A. Regular Board Meeting – June 12, 2008
 - B. Regular Board Meeting – June 24, 2008
 - C. Called Board Meeting – May 2, 2008
- IV. President/Chief Executive Officer's Report to Include: 1) Innovation Network Report; 2) JCAHO Mock Survey Report; 3) HEALY Awards Report; 4) Iron Mountain Off-Site Storage Report; 5) Fees for TMC Annual Assessment Report; 6) Mammography Trending Report; 7) Pathway to Excellence Designation; and 8) Michael E. DeBakey – *David Lopez***
- V. Items related to Purchasing – *Danny Jackson***

The Budget and Finance Committee met July 17, 2008 and by way of Harris County Purchasing brings forth the following:

 - A(1). Consideration of Purchasing Recommendations Requiring Board Approval:
 - a. Job 05/0144: Termination of Agreements for International Nurse Recruitment – *Global Healthcare Recruitment, Inc.; International Quality Healthcare Professional Connection, LLC; RN India, Inc.*
 - b. Premier Contract: Additional Funds for Pneumatic Compression Devices and A.V.I.S. Foot Pumps – *Tyco Healthcare Group, LP, The Kendall Company*

We improve our community's health by delivering high-quality health care to Harris County residents

- c. Job 08/0139: Award for Laparoscopic Surgical Equipment, Support and Processing Services – *Western Reserve MedTec Services*
- d. *This item has been pulled.*
- e. Job 08/0131: Award for Paint and Carpentry Maintenance and Repair Services – *Millenium Contractors & Operations, L.P.*
- f. Job 08/0182: Award for Prime Distributor for Medical/Surgical Supplies – *Cardinal Health*
- g. Job 08/0180: Award for Temporary Infection Control Nursing Personnel – *SHC Services, Inc.*
- h. Job 07/0379: Award for Temporary Emergency Room Nursing Personnel – *(See attached)*
- i. Premier Contract: Award for Patient Warming Products – *Arizant Healthcare Inc. (Forced Air Products) and Smiths Medical ASD (Fluid Warming Products)*
- j. Job 08/0178: Award for Temporary Personnel to Provide Health Information Management Coding and Validation Review Services – *Maxim Health Information Services*
- k. Professional Services Exemption for Actuarial Services – *Wachovia Insurance Services*
- l. Premier Contract: Additional Funds for Integrated Platform (Chemistry and Immunochemistry Analyzers, Automation, Reagents, Consumables and Service) fka Chemistry Analyzers, Lab Automation, Reagents, Consumables and Services (Chemistry Analyzers – *Siemens Healthcare Diagnostics, Inc. (fka Dade)*)
- m. Premier Contract: Additional Funding for Integrated Platform (Chemistry and Immunochemistry Analyzers, Automation, Reagents, Consumables and Service) (Plasma Protein Analyzers – *Siemens Healthcare Diagnostics, Inc. (fka Dade Behring, Inc.)*)
- n. Job 04/0215: Additional Funds for HIV-1 Genotyping System – *Siemens Medical Solutions (formerly Bayer Healthcare LLC, Diagnostic Division)*
- o. Job 05/0121: Additional Funds for Fully Automated Microplate Analyzer and Reagents – *Diamedix Corporation*
- p. Premier Contract: Award for Physiological Patient Monitors (6 ea.) and Upgrades – *Philips Medical Systems North America Company*
- q. Premier Contract: Award for Patient Transport Monitors (24 ea.) – *Philips Medical Systems NA Company*
- r. BuyBoard Purchasing Co-op: Award for Ambulances (3 ea.) - *Wheeled Coach Industries through San Antonio Ambulance Sales, Inc.*
- s. Job 08/0276: Award for Preventive Maintenance, Inspection, Repair of Emergency Generators and Related Items – *Cummins Southern Plains, LLC*

- t. Premier Contract: Award for Ultrasonic OB/GYN Scanning System – *GE Medical Systems Ultrasound & Primary Care Diagnostics, LLC*
 - u. Sole Source Exemption: Renewal for T-Pass Software License and Support Maintenance – *Compliance Data Systems, Inc.*
 - v. Sole Source Exemption: Award for Ultrasonic Aspirator – *Synergetics, Inc.*
 - w. Avon Foundation/Baylor Grant Fund: Award for Digital Imaging Systems (2 ea.) – *Fujifilm Medical Systems USA, Inc.*
 - x. Premier Contract: Award for Blood Gas Analyzers – *Abbott Laboratories, Inc.*
 - y. Premier Contract: Award for Portable Ultrasound Systems (10 ea.) – *GE Medical Systems Ultrasound and Primary Care Diagnostics, UL*
 - z. Personal Services Exemption: Award for Medical Director for a Comprehensive Weight Management Initiative – *Ann Smith Barnes, M.D. through Baylor College of Medicine*
 - aa. Interlocal Agreement: Renewal for Consulting Services for Epic Clinical Project – *University of Texas – Health and Science Center at Houston*
 - bb. Sole Source: Approval of the First Renewal Option for Lease and Maintenance of Hardware and Software for the Virtual Tape System – *Sun Microsystems (F.K.A. Storage Technology Corporation)*
 - cc. Premier Contract: Ratification of Additional Funds and Extension for Operation of the Copy Center – *Xerox Corp.*
 - dd. Job 06/0429: Ratification of Funding for Year Two of a Four Year Agreement for Treasury Management Services – *JP Morgan Chase Bank, NA*
 - ee. Professional Services Agreement: Ratification of Funding for Dental Services – *MNM-1997, Inc. d/b/a StarDent*
 - ff. Job 02/0446: Ratification of Additional Funds and Extension for Employee Recruitment Advertising – *Harger Howe & Associates, Ltd.*
 - gg. This item was pulled at the Budget and Finance Committee meeting held on July 17, 2008.
 - hh. Sole Source Exemption: Ratification of Award for Maintenance and Support for HealthQuest 2000 Software – *McKesson Provider Technologies*
 - ii. Job 06/0055: Ratification of Termination of an Award for Collection Services for Overdue Patient Accounts – *Premium Asset Recovery Corp. (PARC)*
- A(2). Transmittal of Completed Purchases Under \$100,000
(For Informational Purposes)
- a. Job 08/0098: Award for Search Firm for Administrative Personnel – *Hersher Associates, LTD*

- b. DIR: Purchase of Software License and Support – *Oracle Corporation*
- c. DIR: Purchase for Websense Software Maintenance – *CDW Government, Inc.*
- d. TXMAS Contract: Purchase of Roof Top HVAC Units (5 ea.) – *Fort Bend Mechanical*
- e. Premier Contract: Standardized Purchase for Suction Catheters – *Cardinal Health Medical Products and Services*
- f. Premier Contract: Standardized Purchase for Disposable Personal Protective Attire – *Cardinal Health Medical Products and Services*
- g. Premier Contract: Standardized Purchase for Surgical Hand Scrub Products – *Cardinal Health Medical Products and Services*
- h. Job 08/0112: Award for Medical Records Audit and JCAHO Accreditation System – *Verge Solutions, LLC*
- i. Job 08/0181: Only Proposal Meeting Specifications for Development of a Comprehensive No Lift Program – *Diligent, Division of Arjo, Inc.*
- j. Premier Contract: Award for Intermittent Wall Suctions Units (68 ea.) – *Ohio Medical Corporation*
- k. Job 08/0263: Award for Medical Record Patient Chart Folders – *Thompson Paper Products of Texas, Inc.*
- l. Job 08/0217: Award for Computer Output Microfiche Services – *Zytron, Inc.*
- m. This item was pulled at the Budget and Finance Committee held July 17, 2008 from the Purchasing Transmittal Agenda and is being brought forward as a separate item for approval (See agenda item: V. A(3)).
- n. Job 07/0179: Additional Funds and Extension for Inspection and Maintenance Repair of Chillers – *Fort Bend Mechanical, Inc.*
- o. Premier Contract: Additional Funds and Extension for Compounders and Related Products (Reverse Drug Distribution) – *EXP Pharmaceutical Services Corp.*
- p. Purchase of Transesophageal Echocardiography (Tee) Transducer– *Siemens Medical Solutions USA, Inc.*
- q. Award for Maintenance for the CompuRecord System – *Philips Medical Systems*
- r. Award for Microscopes (5 ea.) – *Olympus America through Leeds Instruments, Inc.*
- s. Award for Ultrasonic Probe (Transducer) – *Siemens Medical Solutions USA, Inc.*
- t. Award for Software Support and Maintenance for the Philips Xcelera Unit – *Philips Medical Systems, N.A.*
- u. Award for Ophthalmic Field Analyzers (2 ea.) – *Carl Zeiss Meditec, Inc.*

- v. Award for Glidescope Video Laryngoscopes (3 ea.) – *Verathon Medical*
 - w. Avon Foundation/Baylor Grant Fund: Award for Mammography Display System (Barco Coronis) – *Elecom Systems, Inc.*
 - x. Award for Traditional Blood Bank Reagents and Products – *Immucor Gamma*
 - y. Job 05/0228: Renewal for Two Whole Blood Analyzers, Reagents and Consumables for A1c and Variant Hemoglobin Tests – *Bio-Rad Laboratories, Inc.*
 - z. Job 06/0152: Renewal for Transportation Services for Patients and Packages – *Greater Houston Transportation Company dba Yellow Cab*
 - aa. Job 07/0120: Renewal for Electrical Maintenance Services – *Highlights Electrical, Inc.*
 - bb. Job 08/0250: Award for Comprehensive Security Management Software – *Competitive Edge Software, Inc.*
 - cc. Job 07/0436: Additional Funds for Cable Television Services – *TeleHealth Services*
- A(3). Consideration of Purchasing Recommendations Requiring Board Approval:
- Job 07/0127: Award for Review of Epic and McKesson Charge Masters – *Mir Fox & Rodriguez, P.C.*

VI. Reports of the Committees – *Stephen DonCarlos*

A. Joint Conference – *Mary Spinks*

The Joint Conference Committee met July 17, 2008 and brings forth the following report:

- 1. Report of the Board of Managers Joint Conference Committee – *Mary Spinks*

The following items did not go to Committee and come directly to the Board:

- 2. Consideration of Recommendation regarding the Credentialing Changes for Members of the HCHD Medical Staff – *Stephen B. Greenberg, M.D.*
- 3. Consideration of Acceptance of the Medical Board Report – *Stephen B. Greenberg, M.D.*

B. Budget and Finance Committee – *Danny Jackson*

The Budget and Finance Committee met July 17, 2008 and brings forth the following:

- 1. Consideration of Acceptance of the June 2008 Financial Report Subject to Audit – *Ferdinand Gaenzel*
- 2. Consideration of Acceptance of June 2008 Pension Plan Report subject to Audit – *Ferdinand Gaenzel*

3. Update Regarding HCHD Consolidated Audited Financial Statements for the Fiscal Year ended February 29, 2008 – *Ferdinand Gaenzel*
4. Consideration of Ratification of Engagement of Vinson & Elkins, L.L.P. as Special Counsel, King & Spalding, L.L.P. and the Consulting Firm of Campbell/Wilson, L.L.P. in Connection with Reimbursement for Medicaid Graduate Medical Education Payments from the Texas Health and Human Services Commission for Fiscal years 1997 through 2002 – *R. King Hillier*
5. Consideration of the Acceptance of an Award from the Department of Health and Human Services Health Resources and Services Administration Notice of Grant Award Authorization for Reimbursement for Telemetry Equipment at the Lyndon B. Johnson General Hospital – *R. King Hillier*
6. Consideration of the Acceptance of the Award from the Department of Health and Human Services Health Resources and Services Administration Notice of Grant Award Authorization for Reimbursement for Capital Equipment for the Provision of Diabetes Care at Ben Taub General Hospital, Lyndon B. Johnson General Hospital, Quentin Mease Community Hospital and Northwest Community Center – *R. King Hillier*
7. Consideration of the Acceptance of the Award from the Department of Health and Human Services Health Resources and Services Administration Notice of Grant Award Authorization for Reimbursement for Capital Equipment for the Alief Community Health Center Project – *R. King Hillier*

The following item did not go to committee and comes directly to the Board:

8. Presentation of June 2008 Financial Statements of Community Health Choice, Inc. – *Kenneth W. Janda*

C. Planning and Operations Committee – *Elvin Franklin, Jr.*

The Planning and Operations Committee met on July 17, 2008 and brings forth following:

1. Items Related to Specialty and Primary Clinics and other Facilities – *Elvin Franklin, Jr.*

a. Agreements

Consideration of a Facilities Use Agreement between the Harris County Hospital District and Bering Omega Community Services to Provide Oral Health Services to Eligible HIV-infected Individuals – *Dr. Robert Trenchel*

b. Ratifications

Consideration of Ratification of an Agreement between the Harris County Hospital District and Dallas County

Hospital District, The Parkland Foundation for Texas/Oklahoma AIDS Education and Training Center under Ryan White Federal CARE Act to Provide State-of-the-art Education on Treatment, Training and Consultation and Support to Healthcare Professionals Treating HIV+ Patients – *Dr. Robert Trenschel*

c. School-Based Program Renewals

1. Consideration of a Renewal Agreement between the Harris County Hospital District and Sheldon Independent School District to Administer a School-Based Program at Sheldon Elementary School – *Dr. Robert Trenschel*
2. Consideration of a Renewal Agreement between the Harris County Hospital District and Galena Park Independent School District to Administer a School-Based Program at Cloverleaf Elementary School – *Dr. Robert Trenschel*
3. Consideration of a Renewal Agreement between the Harris County Hospital District and Channelview Independent School District to Administer a School-Based Program at Channelview Independent School District Annex Campus – *Dr. Robert Trenschel*
4. Consideration of a Renewal Agreement between the Harris County Hospital District and North Forest Independent School District to Administer a School-Based Program at Smiley High School – *Dr. Robert Trenschel*
5. Consideration of a Renewal Agreement between the Harris County Hospital District and Deer Park Independent School District to Administer a School-Based Program at Deepwater Elementary School – *Dr. Robert Trenschel*
6. Consideration of a Renewal Agreement between the Harris County Hospital District and Houston Independent School District to Administer a School-Based Program at Patrick Henry Middle School and Marshall Middle School – *Dr. Robert Trenschel*
7. Consideration of a Renewal Agreement between the Harris County Hospital District and Galena Park Community Resource and Training Center to Administer a School-Based Program at the Community Resource and Training Center – *Dr. Robert Trenschel*

2. Items Related to Personnel – Elvin Franklin, Jr.

The following item was discussed at the Planning and Operations Committee on July 17, 2008 and comes forward for consideration by the Board:

Consideration of Approval of the Quarterly Patient Satisfaction Incentive Program – *Lou Gould*

3. Items Related to Buildings and Properties – Elvin Franklin, Jr.

a. Consideration of Approval of Termination Clause for the 1st Amendment to Lease Agreement with 5959 Long Drive Investments LLC for Lease Space at the South Loop Eligibility Center – *Ronald C. Johnson*

b. Consideration of Intent to Enter Into the 5th Term of the Lease Agreement with University Christian Church for 43 Parking Spaces Located Next to Quentin Mease Hospital for M.L.K. Health Center – *Ronald C. Johnson*

c. Consideration of Approval to Enter into the 1st Option, 2nd Term of the Lease Agreement with Kynto Ventures, LLC for Lease Space at the Peoples Health Center – *Ronald C. Johnson*

d. Consideration of Intent to Enter Into the 5th Term of the Lease (49-60 months) Agreement with the Houston Small Business Development Corporation for Lease Space Located at 5230 Griggs Road – *Ronald C. Johnson*

e. Consideration of Intent to Enter into 1st Option, 2nd Term of the Lease Agreement with Petereit Investment, Inc. for 15,232 Square Feet of Space at the E.A. Squatty Lyons Health Center – *Ronald C. Johnson*

f. Consideration of an Electrical Easement to CenterPoint Energy for the Alief Health Center (New Facility) – *Ronald C. Johnson*

The following item did not go to committee and comes directly to the Board:

g. Consideration of Intent to Lease Additional Space, Terminate Existing Lease Agreements and Enter into a New Lease Agreement with BNC South Loop Associates, L.P. (2636 South Loop Building) for our Health Maintenance Organization, Community Health Choice – *Ronald Johnson*

4. Miscellaneous Reports – Elvin Franklin, Jr.

a. FY'09 Professional Service Agreement Less than \$100K with Professional Services, Inc. (PSI) – *Ronald C. Johnson*

b. FY'09 Professional Service Agreement Less than \$100K with Smith Seckman Reid, Inc. – *Ronald C. Johnson*

c. FY'09 Professional Service Agreement Less than \$100K with Kaim Associates, Inc. – *Ronald C. Johnson*

- d. Report on FQHC Referrals to HCHD Specialty Clinics March – May 2008 – *Ricci Sanchez*

D. Corporate Compliance Committee – E. Dale Wortham

The Corporate Compliance Committee did not meet and brings directly to the Board the following:

Consideration of Approval of an Agreement with Strategic Management Services, LLC to Conduct Independent Control Reviews of Specific risks Identified in the District's Certification of Compliance Agreement – *Philip D. Eubanks*

E. Legislative Committee – *Mary Spinks*

The Legislative Committee did not meet and brings directly to the Board the following:

1. Update, Discussion and Possible Action regarding Activities in Austin relating to Regulatory Issues Impacting HCHD, the 80th Legislative Session and the HCHD Legislative Platform – *R. King Hillier*
2. Update, Discussion and Possible Action regarding Pending Federal Legislative, Line Items and Policy Issues Affecting HCHD – *R. King Hillier*

F. Performance Improvement and Patient Safety Committee – *Carolyn Truesdell*

The Performance Improvement and Patient Safety Committee met July 17, 2008 and brings forth the following report:

Report of the Board of Managers Performance Improvement and Patient Safety Committee – *Carolyn Truesdell*

VII. Items Related to Policies – *Stephen DonCarlos*

The following items did not go to any committee and come directly to the Board:

- A. Consideration of Approval of the Harris County Hospital District Clinic Template Management/Optimal Utilization of Clinics Policy #4026 – *Dana Bjarnason*
- B. Consideration of Approval of the Harris County Hospital District Assessment of Adult Patients in the Ambulatory Care Setting Policy #4131 – *Dana Bjarnason*
- C. Consideration of Approval of the Harris County Hospital District Clinical Practice Guideline (CPG) Policy #4607 – *Mari-Ellen Sharp*

VIII. Miscellaneous Agenda Items – *Stephen DonCarlos*

- A. Consideration of Amendment to Community Health Choice, Inc. Bylaws to Recognize the Executive Vice President Position as an Officer – *Charles Moore*
- B. Consideration of Approval of an Amendment to the Warranty Parts Direct Program Agreement between the Harris County Hospital District and Dell Marketing L.P. – *Tim Tindle*

- C. Consideration of Approval of Modification to the 2008 HCHD Charity Care Program Schedule of Benefits and Service Exclusions – *Beth Cloyd*
- D. Consideration of Approval of a Contract between the Harris County Hospital District and Baylor College of Medicine for Medical Supervision of the Maternal/Child Health Ultrasound Services from September 1, 2008 through August 31, 2009 in the amount of \$100,000 – *Stephen R. Gaines*
- E. Consideration for Acceptance of Funds from Baylor College of Medicine in the Amount of \$500,000 for the Purchase of One Single-plate Reader CR System to be Installed at People’s Health Center, One Multi-plate CR System to be Installed at Quentin Mease, One Mammography Interpretation Workstation to be Installed at Ben Taub, and the Purchase of a Digitizer – *Loretta Hanser*

IX. Executive Session – *Stephen DonCarlos*

- A. Consultation with the County Attorney regarding a Claim by Universal Fidelity, LP Against the District, pursuant to Tex. Gov’t Code Ann. §551.071 and Possible Action Regarding this Matter Upon Return to Open Session – *Arlen Pruitt*
- B. Consultation with the County Attorney regarding Settlement of Claim Submitted by NextRX, LLC and NextRX Service, Inc., pursuant to Tex. Gov’t Code Ann. §551.071 and Possible Action Regarding this Matter Upon Return to Open Session – *Rosalinda Garcia*
- C. Consideration of a Resolution Authorizing the acquisition of a track of land containing approximately 3.37478 acres in Harris County, Texas, the acquisition to be a public necessity and convenience, pursuant to Tex. Gov’t Code Ann. §551.072 and Possible Action Regarding this Matter Upon Return to Open Session – *Ron Johnson*
- D. Discussion regarding the Acquisition of Real Property in Connection with the Hospital District’s 2015 Strategic Plan, pursuant to Tex. Gov’t Code Ann. §551.072 and Possible Action Regarding this Matter Upon Return to Open Session – *David Lopez*
- E. Consultation with Outside Legal Counsel Regarding Harris County Hospital District's Participation in the Harris County UPL Program Pursuant to Tex. Gov't Code Ann. Section 551.071 and Possible Action Regarding this Matter Upon Return to Open Session – *Gjerset & Lorenz, LLP*

The Ad Hoc CEO Evaluation Committee met July 17, 2008 and brings forth the following:

- F. Consideration of the Evaluation of the President/CEO, pursuant to Tex. Gov’t Code Ann. §551.074 and Possible Action regarding this Matter upon Return to Open Session – *E. Dale Wortham*

The following item was not addressed in Performance Improvement and Patient Safety Committee held July 17, 2008 and comes directly to Board:

- G. Report by the Chief Medical Officer regarding Quality of Medical and Health Care, pursuant to Tex. Health & Safety Code Ann. §161.032 and Tex. Occupations Code Ann. §160.007 to Receive Peer Review and/or Medical Committee Report in Connection with the Evaluation of the Quality of Medical and Health Care Services – *Fred Sutton, M.D.*

The Corporate Compliance Committee did not meet and brings directly to the Board the following:

- H. Report by Vice President of Corporate Compliance regarding Compliance with Medicare, Medicaid, HIPAA and other Federal and State Health Care Program Requirements and a Status of Fraud and Abuse Investigation pursuant to Section 161.032 of the Texas Health & Safety Code – *Philip D. Eubanks*

- X. Reconvene** – *Stephen DonCarlos*
XI. Adjournment – *Stephen DonCarlos*