



**HARRIS COUNTY HOSPITAL DISTRICT  
MINUTES OF THE BOARD OF MANAGERS MEETING**

**Thursday, January 27, 2005**

**Board Room – Administration Building**

**BOARD MEMBERS PRESENT**

**BOARD MEMBERS ABSENT**

Ms. Mary Spinks, Chair  
Mr. Stephen H. DonCarlos, Vice Chair  
Mr. E. Dale Wortham, Secretary  
Dr. Daniel D. Louie, Asst. Sec.  
Mr. Elvin Franklin, Jr.  
Mr. Danny Jackson  
Mr. Jim Lemond  
Mr. J. Evans Attwell  
Ms. Carolyn Truesdell

**OTHERS PRESENT**

Mr. David Lopez, Interim President & Chief Executive Officer  
Mr. Jack McCown, Harris County Purchasing Agent  
Mr. Kelly Johnson, Harris County Purchasing  
Attorney Mercedes Leal, County Attorney's Office  
Ms. Suzanne McPherson, Commissioner El Franco Lee's Office  
Ms. Alison Huff, Commissioner Jerry Eversole's Office  
Mr. Steve Brewer, Commissioner Steve Radack's Office  
Administrative Staff  
Media  
Guests  
(Sign-in Sheets attached to permanent record)

**I. Call to Order and Record of Attendance**

Ms. Mary Spinks, Chair, called the meeting to order at 9:02 A.M. and noted that a quorum was present. The attendance was recorded.

**II. Approval of Minutes of Previous Meetings**

**Motion 05.1-01**

Moved by Mr. DonCarlos, seconded by Mr. Wortham, and unanimously passed, that the Board approve the minutes of the December 2, 2004 regular meeting of the Board of Mangers as presented.

### **III. Oath of Office for Newly Appointed Board Member**

County Commissioner El Franco Lee was present and gave the Oath of Office to Board member Mr. Elvin Franklin, Jr. He was reappointed to serve an additional 2-year term.

### **IV. Hear From Citizens**

*Mr. Amin A. Moton* spoke regarding his and his wife's treatment as patients of the HCHD.

*Mr. Walter Protheroe* spoke regarding his treatment as a patient of the HCHD.

Ms. Spinks called on Mr. Franklin to present the agenda item related to Election of Board of Managers Officers for 2005.

### **V. Election of Board of Managers Officers 2005**

#### **Motion 05.1-02**

Moved by Mr. Franklin, seconded by Mr. Lemond, and unanimously passed, that the Board approve the following Board of Managers Officers for 2005:

Mr. J. Evans Attwell – Chairman

Mr. Stephen DonCarlos – Vice Chairman

Ms. Carolyn Truesdell – Secretary

Dr. Daniel Louie – Assistant Secretary

Ms. Spinks called on Mr. Danny Jackson to present the agenda items related to Purchasing.

### **VI. Purchasing**

The Fiscal Affairs Committee met on January 14, 2005 and brings forth the following items for approval:

A. (1). Purchasing Recommendations requiring Board Approval

#### **a. Motion 05.1-03**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve an award, on the basis of best proposal meeting requirements, to Quadra Med Corporation for an amount not to exceed \$1,918,000 plus an estimated \$200,000 in expenses for Master Patient

Index Cleanup for the term February 7, 2005 through December 31, 2005.

b. **Motion 05.1-04**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve an award, on the basis of lowest priced proposal meeting requirements, to Varian Medical Systems, Inc. in the amount of \$178,290 for Radiation Therapy Treatment Planning System.

c. **Motion 05.1-05**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve an award, on the basis of best proposal meeting requirements, to Marsh Inc. for an estimated amount of \$73,000 to provide actuarial and general risk management services in support of the Harris County Hospital District Self-Insured Workers Compensation Program for the term one year upon execution of agreement with three (3) one-year renewal options.

d. **Motion 05.1-06**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve an award, on the basis of best proposal meeting requirements, to (1) Underwriters at Lloyd's, London through John L. Wortham & Son, L.P. (Property) for an estimated amount of \$1,191,183 and (2) The Traveler Indemnity Company of Connecticut through John L. Wortham & Son, L.P. (Boiler & Machinery) for an estimated amount of \$52,945 to provide all-risk property insurance that includes boiler and machinery coverage - both for the term January 13, 2005 through January 13, 2006 with four (4) one-year renewal options.

e. **Motion 05.1-07**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve funding for year three of a five-year agreement with Sodexo Services of Texas Limited Partnership for an estimated amount of \$5,197,400 for Turnkey Management and Operation of Food and Nutrition Services for the term March 7, 2005 through March 6, 2006.

f. **Motion 05.1-08**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve additional funds for the first contract year with K & K Best Care Ambulance Services, Inc. in an estimated amount of \$196,923 due to increased patient transports over the FY05 projection for the term December 1, 2003 through November 30, 2004.

g. **Motion 05.1-09**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve additional funds for McKesson Automation Systems, Inc. in an estimated amount of \$992,995 for Pharmacy Automation Systems for the term one year upon execution of Agreement with four (4) one-year renewal options.

h. **Motion 05.1-10**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve additional funds and an extension for the following: (1) American Nursing Services of Texas, Inc. #469; (2) CN Nursing Services #3995; (3) Caring Hands Med. & Rehab Services Inc. #4224; (4) Caring Professional Health Services #2203; (5) Columbia Personnel Services #2526; (6) Evins Personnel Consultant #1592; (7) Face to Face Healthcare Services #3880; (8) Advanced Health Education Center dba (Medrelief Staffing) #1013; (9) Guaranteed Nursing Staff #3858; (10) Infinity Staffing #2893; (11) Joicen Medical Services #3999; (12) Omega Healthcare/Staffing Services #5847; (13) Pleasant Health Services #2312; (14) PM Medical Personnel #2505; (15) Prime Staff #2368; (16) Professional Nurses Staff #4091; (17) Pro-Touch Nurses Staff #2130; (18) Qualicare Staffing Services #5846; (19) Select Medical Staffing, Inc. #3994; (20) Sisters of Grace Health Services #1276; (21) Staff Connection #2305; (22) Star Healthcare Services #2863; (23) States Health Care Service, Inc. #2226; (24) TRII Star Medical Staffing, Inc. #3986; and (25) UltraStaff #519 for Temporary Healthcare

Personnel in an estimated amount of \$5,000,000 for the term November 1, 2004 through March 31, 2005 or until new contracts are in place.

i. **Motion 05.1-11**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve additional funds for Highmark Life Insurance Company in the estimated amount of \$152,000 for employee life insurance for the term March 1, 2004 through February 28, 2005.

j. **Motion 05.1-12**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve the second and final renewal option for Highmark Life Insurance Company in the estimated amount of \$868,148 for employee life insurance for the term March 1, 2005 through February 28, 2006.

k. **Motion 05.1-13**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve an award, on the basis of low bid, to Mobile Medical Vehicles, Inc. in the amount of \$150,000 to furnish and deliver a mobile medical unit to provide health care for homeless patients.

l. **Motion 05.1-14**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve utilization of the Group Purchasing Organization Premier Partners Contract (PP-CE-292) for an award to Johnson Controls, Inc. in the amount of \$138,385 for installation of a building automated system that will monitor roof top heating/cooling units for temperature control in the Community Health Centers for the term November 3, 2004 through November 2, 2005 with two (2) one-year renewal options.

m. **Motion 05.1-15**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve utilization of the Group Purchasing Organization Premier Partners Contract (PP-CE-211) for an award to GE Medical

Systems Information Technologies Inc. in the amount \$124,388 for eight (8) fetal heart detectors for the Labor Triage expansion.

n. **Motion 05.1-16**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve utilization of the Group Purchasing Organization Premier Partners Contract (PP-CE-035B) for an award to GE Medical Systems Information Technologies Inc. in the amount of \$144,778 for four (4) Giraffe Omnibeds.

o. **Motion 05.1-17**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve utilization of the Group Purchasing Organization Premier Partners Contract (PP-NS-118) for an award to Baxter Healthcare Corporation in the amount of \$114,320 for twenty (20) triple channel colleague infusion pumps.

p. **Motion 05.1-18**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve utilization of the Group Purchasing Organization Premier Partners Contract (PP-CE-310) for an award to KCI USA, Inc. in an estimated amount of \$355,000 to provide vacuum assisted wound closure devices and associated products to patients of the Hospital District.

q. **Motion 05.1-19**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve utilization of the Group Purchasing Organization Premier Partners Contract (PPPH-EXP01) for an award to EXP Pharmaceutical Services Corp. in an estimated amount of \$175,000 to provide continuity of services for distribution processing of expired drugs for the District for the term February 1, 2005 through January 31, 2006.

r. **Motion 05.1-20**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve utilization of the Group Purchasing Organization Premier Partners

Contract (PP-LA-114) for an award to Beckman Coulter, Inc. in the amount of \$175,051 to continue providing chemistry testing and related consumables and services to various Hospital District CHP clinic labs.

s. **Motion 05.1-21**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve utilization of the Group Purchasing Organization Premier Partners Contract (PP-LA-036) for an award to Quest Diagnostics, Inc. in an estimated amount of \$520,000 to provide continuity of services for clinical reference laboratory testing not performed by the District for the term April 1, 2005 through March 31, 2006.

t. **Motion 05.1-22**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve utilization of the Group Purchasing Organization Premier Partners Contract (PP-RA-006) for an award to Mallinckrodt Medical Inc. in an estimated amount of \$770,112 to provide radiopharmaceuticals associated with the testing of patients for the term January 1, 2005 through December 31, 2005.

u. **Motion 05.1-23**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve utilization of the Group Purchasing Organization Premier Partners Contract (PP-CE-144) for an award, on the basis of best contract meeting requirements, to EP MedSystems, Inc. in the amount of \$260,800 for an Electrophysiology System.

v. **Motion 05.1-24**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve utilization of the Group Purchasing Organization Premier Partners Contract (PP-CE-019) for an award, on the basis of lowest bid, to W. W. Grainger in the estimated amount of \$783,324 to provide new and replacement lighting (Lighting Retrofit) for the term March 1, 2005 through February 28, 2006.

w. **Motion 05.1-25**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve utilization of the Group Purchasing Organization Premier Partners Contract (PP-LA-006) for the fifth and final year of a five (5) year Agreement with Biomerieux, Inc. in the estimated amount of \$168,990 for an Automated Microbiology Systems for the term February 1, 2005 through January 31, 2006.

x. **Motion 05.1-26**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve utilization of the Group Purchasing Organization Premier Partners Contract (PP-CE-032) for the first of four (4) renewal options with Johnson Controls, Inc. in the estimated amount of \$155,929 for Facility Management Systems (FMS) Service Agreement for the term January 1, 2005 through December 31, 2005.

y. **Motion 05.1-27**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve the second and final renewal option with Katyville Healthcare Center in the estimated amount of \$222,697 to continue to provide a more appropriate care setting for existing Hospital District patients needing extended care for the term February 1, 2005 through January 31, 2006.

z. **Motion 05.1-28**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve the second of four (4) renewal options with Global Services, LLC in the estimated amount of \$575,000 to provide photocopier services for the term March 1, 2005 through February 28, 2006.

aa. **Motion 05.1-29**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve the first of four (4) renewal options with Office Max, formerly Boise Cascade Office Products in the estimated amount of \$1,325,000 to provide office supplies for the term February 1, 2005 through January 31, 2006.

bb. **Motion 05.1-30**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve the first of four (4) renewal options with Aetna, Inc. in the estimated amount of \$47,559,378 for group medical and related benefits for the term March 1, 2005 through February 28, 2006.

cc. **Motion 05.1-31**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve the first of four (4) renewal options with Monarch Security in the estimated amount of \$108,000 for maintenance of Access Control Systems and Closed Circuit Television Systems for the term April 1, 2005 through March 31, 2006.

dd. **Motion 05.1-32**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve an Interlocal Agreement to Provide Laboratory Services between Harris County and the Harris County Hospital District in the estimated revenue amount of \$25,000 for the term December 1, 2004 through November 30, 2005.

ee. **Motion 05.1-33**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve terminating the contract with Becker Parkin Dental Supply Company in the amount of \$18,700 for Dental Center Equipment effective immediately.

ff. **Motion 05.1-34**

Moved by Ms. Truesdell, seconded by Mr. Franklin, and unanimously passed, that the Board approve an award, on the basis of sole source to the Harris County Appraisal District in the estimated amount of \$2,700,000 for Appraisal District Fees for the term January 1, 2005 through December 31, 2005.

- A. (2). Purchasing Transmittals of Completed Items (For Information Purposes Only)
- a. Job 03/0015: Term Contract for Two Whole Blood Analyzers Including Testing Reagents

Transmittal of the second of four (4) renewal options with Nova Biomedical in an estimated amount of \$75,192 for Two Whole Blood Analyzers Including Testing Reagents for the term April 1, 2005 through March 31, 2006.

b. Job 03/0505: Term Contract for Service Awards

Transmittal of the first of four (4) renewal options with C + R Awards Incentive, Inc. in the estimated amount of \$16,941 for Service Awards to Harris County Hospital District employees for the term March 1, 2005 through February 28, 2006.

c. Job 04/0428: Purchase of Energy Mobile/Motorized Camera

Transmittal of the first of award, on the basis of only bid received, to Southwestern Imaging Systems & Service, LP in the amount of \$68,000 for Energy Mobile/Motorized Camera.

d. Job 04/0336: Term Contract for Photocopier Services for High End and Color Copiers

Transmittal of award on the basis of low bid by item, to Global Services (\$65,455/Items 1 and 3 only) and ImageNet Office Systems of Houston (\$12,858/Item 2 only) in the estimated amount of \$78,313 for the term of March 1, 2005 through February 28, 2006.

e. Job 04/0435: Purchase of Examination Tables

Transmittal of award, on the basis of low bid, to MMS A Medical Supply Co. in the amount of \$75,864 for Examination Tables.

f. Contract for Physical Therapy Services

Transmittal of exemption from the competitive bid requirement for an award for Supplemental Health Care for Mary Harts, PTA - \$28,560; Shannon Richardson, PTA - \$28,560; and Jemilee Duco, PT - \$34,000 for a total amount of \$91,120 for Physical Therapy Services for the term September 11, 2004 through December 31, 2004.

g. Job 04/0340: Term Contract for On-Hold Telecommunications Message System

Transmittal of award, on the basis of only proposal received, to Vericom Corporation in the amount of \$50,290

for On-Hold Telecommunications Message System for the term February 1, 2005 through January 31, 2006 with four (4) one-year renewal options.

h. Transmittal of Purchases for Categories of Goods and/or Services

Transmittal of purchases in the amount of \$1,848,936 for the following categories of goods and/or services:

1. Sole Source;
2. Group Purchasing Organization Premier Partners Contract;
3. Standardized by the Harris County Hospital District Standardization Committee;
4. Catalog Information Systems Vendors (CISV) program designated by the Texas Building and Procurement Commission;
5. Various State Contracts (TXMAS, WSCA, etc.);
6. Personal Services;
7. Professional Services

2. Information Technology Items related to Purchasing

The Information Technology Committee met on January 14, 2005 and recommended that the Harris County Purchasing Agent bring forth the following items for approval:

A. (1). a. **Motion 05.1-35**

Moved by Mr. Jackson, seconded by Mr. Franklin, and unanimously passed, that the Board approve an award, on the basis of sole source, to IBM Corporation in the amount of \$252,511 to provide continued support and maintenance services for Non-Operating System Software associated with the IBM 2066-AO2 z800 Mainframe for the term March 1, 2005 through February 28, 2006.

b. **Job 04/0417: Review and Analysis of the Cost for Voice and Data Communication Circuits and Accounts**

**Motion 05.1-36**

Moved by Mr. Wortham, seconded by Dr. Louie, and unanimously passed, that the Board approve that Job 04/0417: Review and Analysis of the Cost for Voice

and Data Communication Circuits and Accounts be sent back to the Information Technology Committee for further discussion.

c. **Job 04/0255: Integrated Image Information System**

This item was pulled.

d. **Motion 05.1-37**

Moved by Mr. Wortham, seconded by Mr. Franklin, and unanimously passed, that the Board approve the third of five (5) renewal options with Medifax-EDI<sup>®</sup>, LLC d/b/a WebMD Business Services for an estimated amount of \$600,000 for Patient Insurance Verification Software Tool (Patient Benefit Eligibility Verification and Pre-Registration System) for the term February 11, 2005 through February 10, 2006.

e. **Motion 05.1-38**

Moved by Mr. Wortham, seconded by Mr. Franklin and unanimously passed, that the Board approve the third of four (4) renewal options with Southwestern Bell Telephone, L.P. in the amount of \$439,632 for Annual Smartnet Maintenance and Support of Cisco Equipment for the term March 1, 2005 through February 28, 2006.

f. **Motion 05.1-39**

Moved by Mr. Wortham, seconded by Mr. Franklin, and unanimously passed, that the Board approve the second year of a five (5) year agreement with IBM Corporation in the amount of \$747,182 for IBM Enterprise Hardware Maintenance Agreement for the term February 15, 2005 through February 14, 2006.

g. **Motion 05.1-40**

Moved by Mr. Wortham, seconded by Mr. Franklin, and unanimously passed, that the Board approve year three (3) of a five (5) year agreement with PeopleSoft USA, Inc. in the amount of \$314,600 for Annual Maintenance and Support for PeopleSoft Software associated with the ERPS Project for the term March 1, 2005 through February 28, 2006.

## VII. Reports of the Committees

Ms. Spinks called on Mr. DonCarlos to present the agenda items related to Joint Conference Committee meeting of January 19, 2005.

### A. Joint Conference Committee

1. The Joint Conference Committee met January 19, 2005 and brings forth the following items for approval:

- a. **Motion 05.1-41**

Moved by Mr. DonCarlos, seconded by Mr. Wortham, and unanimously passed, that the Board approve that the Chief of Staff Reports be presented in the Joint Conference Committee meetings monthly and presented at the Board of Managers meetings once annually per pavilion.

- b. **Motion 05.1-42**

Moved by Mr. DonCarlos, seconded by Mr. Wortham, and unanimously passed, that the Board approve the Proposed HCHD Community One Schedule of Benefits and Excluded Services.

Mr. Franklin asked for a copy of the original benefits and/or excluded services for comparison.

Ms. Spinks called on Dr. Jose Garcia to present agenda items one (1) through four (4).

The following items did not go to Joint Conference Committee and are coming directly to the Board for approval:

1. **Motion 05.1-43**

Moved by Dr. Louie, seconded by Ms. Truesdell, and unanimously passed, that the Board approve the Appointments, Reappointments and Changes of Status for Members of the HCHD Medical Staff for December 2004 and January 2005 as recommended by the Medical Board.

2. **Motion 05.1-44**

Moved by Mr. DonCarlos, seconded by Mr. Lemond, and unanimously passed that, the Board accept the Medical Board Report as presented by Dr. Jose Garcia. (See Appendix "A").

3. **Motion 05.1-45**

Moved by Mr. DonCarlos, seconded by Dr. Louie, and unanimously passed that, the Board approve the Changes in the Medical Staff Rules and Regulations as presented.

4. **Motion 05.1-46**

Moved by Mr. DonCarlos, seconded by Dr. Louie, and unanimously passed that, the Board approve the Changes in the Medical Staff Bylaws as corrected.

5. **Motion 05.1-47**

Moved by Mr. DonCarlos, seconded by Dr. Louie, and unanimously passed that, the Board approve the Changes in the Utilization Review Plan as corrected.

Ms. Spinks called on Mr. Danny Jackson to present the agenda items related to Fiscal Affairs.

**B. Fiscal Affairs Committee**

The Chair, Mr. Jackson, reported that the Fiscal Affairs Committee met on January 14, 2005 and, upon the recommendation of the committee, brings forth the following agenda items for Board approval:

1. **Motion 05.1-48**

Moved by Mr. Jackson, seconded by Mr. Franklin, and unanimously passed, that the Board accept the November 30, 2004 Financial Report subject to final audit.

2. **Motion 05.1-49**

Moved by Mr. Jackson, seconded by Mr. Franklin, and unanimously passed, that the Board accept the Third Quarter Investment Report for the period ended November 30, 2004.

3. **Motion 05.1-50**

Moved by Mr. Jackson, seconded by Mr. Franklin, and unanimously passed, that the Board accept the Pension Plan Report for the period ended November 30, 2004 subject to final audit.

4. **Motion 05.1-51**

Moved by Mr. Jackson, seconded by Mr. Franklin, and unanimously passed, that the Board approve the renewal of

the Agreement with Community Health Choice (CHC) for processing, accounting and reporting of encounters as the Harris County Hospital District (HCHD) implements an RVU payment methodology for AMS in the amount of \$473,646 for the term March 1, 2005 through February 28, 2006.

5. **Motion 05.1-52**

Moved by Mr. Jackson, seconded by Mr. Franklin, and unanimously passed, that the Board approve a parking lease agreement between the Harris County Hospital District and the Texas Medical Center located at 3002 McGregor for five-hundred contractual parking spaces for the term beginning March 1, 2005 thru December 31, 2005 in an amount not to exceed \$336,000.

The Fiscal Affairs Committee met on January 19, 2005 and brings forth the following item:

Discussion and Possible Approval regarding the Harris County Hospital District Fiscal Year 2006 Operating and Capital Budget

Mr. Lopez and Mr. Bottoms presented the proposed Harris County Hospital District Fiscal Year 2006 Operating Budget. Much discussion ensued.

**Motion 05.1-53**

Moved by Mr. Jackson, seconded by Mr. Attwell, and unanimously passed, that the Board approve the attached HCHD Fiscal Year 2006 Operating Budget (Appendix "B") subject to an attached narrative indicating all the areas that we are going to either have to cut or have to visit in the future and with the request that the District be permitted to appear before Commissioners Court for review of the budget on a quarterly basis if circumstances should warrant.

Mr. Lopez informed the Board that Administration would come to the Board at a later date for approval of the Fiscal Year 2006 Capital Budget.

Ms. Spinks called on Dr. Daniel Louie to present the agenda items related to Information Technology Committee.

**C. Information Technology Committee**

The Information Technology Committee met on January 14, 2005 and discussed the agenda items previously presented by the Harris County Purchasing Agent.

**D. Clinic Committee**

The Clinic Committee did not meet and brings directly to Board the following report and items for approval:

1. Report from the Council at Large regarding the HCHD Community Health Centers

Ms. Fadine Roquemore and Mr. DeWitt T. McAfee presented updates on the health centers. They both thanked the Board for its continued support.

**No action was taken on this item as it was presented for information only.**

2. **Motion 05.1-54**

Moved by Mr. Franklin, seconded by Ms. Truesdell, and passed that, the Board approve the Health Care for the Homeless Program Settlement Agreement between Harris County Hospital District and The Salvation Army for an additional amount of \$194,033 (total awarded amount \$235,224) in federal grant funds for reimbursement for substance abuse treatment services provided to homeless individuals for the term November 1, 2003 through October 31, 2004.

Motion carried with Mr. Atwell abstaining.

3. **Motion 05.1-55**

Moved by Mr. Franklin, seconded by Ms. Truesdell, and unanimously passed that, the Board approve the Health Care for the Homeless Program Agreement between the Harris County Hospital District and Baylor College of Medicine Department of Family and Community Medicine for an amount not to exceed \$107,893 in federal grant funds for the term November 1, 2004 through October 31, 2005.

4. **Motion 05.1-56**

Moved by Mr. Franklin, seconded by Ms. Truesdell, and unanimously passed that, the Board approve an amended Grant Agreement from the United States Department of Health and Human Services to the Harris County Hospital District under Ryan White Title III for Early Intervention

Services in the amount of \$941,009 for the term January 1, 2004 through December 31, 2004.

5. **Motion 05.1-57**

Moved by Mr. Franklin, seconded by Ms. Truesdell, and unanimously passed that, the Board approve an amended Agreement between the Harris County Hospital District and Harris County for the purpose of providing primary care under Ryan White Title I to HIV-Infected females in the amount of \$583,994 for the term March 1, 2004 through February 28, 2005.

Ms. Spinks called on Mr. Dale Wortham to present the agenda items related to Personnel Committee.

**E. Personnel Committee**

The Personnel Committee met on January 14, 2005 and brings forth the following agenda items for Board approval:

1. **Motion 05.1-58**

Moved by Mr. Wortham, seconded by Mr. Franklin, and unanimously passed, that the Board approve the accompanying rate schedules (Appendix "C") for the Group Health Benefit contracts with Aetna, Inc., National Pacific Dental, and Spectera Inc. for the Harris County Hospital District employees, retirees and their eligible dependents effective March 1, 2005.

2. **Motion 05.1-59**

Moved by Mr. Wortham, seconded by Dr. Louie, and unanimously passed, that the Board approve the Non-Financial Worksite Agreement between the Harris County Hospital District and HoustonWorks, USA for the term February 28, 2005 through February 28, 2006.

3. **Motion 05.1-60**

Moved by Mr. Wortham, seconded by Dr. Louie, and unanimously passed, that the Board approve the Qualified Transportation Plan for the Harris County Hospital District as presented.

4. **Motion 05.1-61**

Moved by Mr. Wortham, seconded by Dr. Louie, and unanimously passed, that the Board approve the Employee Supervision and Time Records Policy as presented.

5. **Motion 05.1-62**

Moved by Mr. Wortham, seconded by Dr. Louie, and unanimously passed, that the Board approve the Grievance Procedure as presented.

6. **Motion 05.1-63**

Moved by Mr. Wortham, seconded by Dr. Louie, and unanimously passed, that the Board approve the Performance Appraisal Policy as presented.

7. **Motion 05.1-64**

Moved by Mr. Wortham, seconded by Dr. Louie, and unanimously passed, that the Board approve the Personnel Records Policy as presented.

Ms. Spinks called on Mr. Danny Jackson who called on Mr. Lawrence Bell to present the agenda items related to Buildings & Properties Committee.

F. **Buildings & Properties Committee**

The Buildings and Properties Committee met on January 14, 2005 and brings forth the following items for approval:

1. **Motion 05.1-65**

Moved by Mr. Franklin, seconded by Dr. Louie, and unanimously passed, that the Board approve entering into lease option 9, pursuant to the lease agreement between the Harris County Hospital District and the City of Pasadena for the Strawberry Health Center/Eligibility Center for the period March 1, 2005 through February 28, 2006 for the lease rate of \$8,891 per month.

2. **Motion 05.1-66**

Moved by Mr. Franklin, seconded by Dr. Louie, and unanimously passed, that the Board authorize the Harris County Hospital District to enter into lease option 2, pursuant to the lease agreement between the Harris County Hospital District and New Plan Excel Realty Trust for the leasing of approximately 8,000 square feet of space for the Northeast

Eligibility Center for the period February 1, 2005 through January 31, 2006 for the lease rate of \$6,800 per month.

Ms. Spinks presented agenda item VIII. A.

## **VIII. Miscellaneous**

### **A. Motion 05.1-67**

Moved by Dr. Louie, seconded by Mr. Wortham, and unanimously passed that, the Board approve Mr. Jim Lemond to serve on the Harris County Public Health Care System Council as a representative for the Harris County Hospital District.

Ms. Spinks called on Ms. Beth Cloyd to present the next agenda item.

### **B. Motion 05.1-68**

Moved by Ms. Truesdell, seconded by Mr. Wortham, and unanimously passed that, the Board approve a Membership Agreement between Care for Elders and the Harris County Hospital District.

## **IX. Items Related to Reports**

- A.** Report of an Agreement between the Harris County Hospital District Foundation and Starlight Starbright Children's Foundation

**No action taken on this item as it was presented for information only.**

- B.** Report on the Facility Agreement between AstraZeneca Pharmaceuticals LP and the Harris County Hospital District

**No action taken on this item as it was presented for information only.**

## **X. Executive Session**

At 10:55 A.M., Ms. Spinks stated that the Board would go into Executive Session under Section 161.032 of the Texas Health & Safety Code and Chapter 551, Texas Government Code, Section 072 & 072 as permitted by law. She stated that the regular meeting of the Board would reconvene at the close of Executive Session.

## **XI. Reconvene**

At 1:30 P.M., Ms. Spinks reconvened the meeting and asked if there were further input to the agenda:

- A.** Report by Corporate Compliance Officer Regarding Status of Fraud and Abuse Investigations pursuant to Section 161.032 of the Texas Health & Safety Code

**No action was taken on this item as it was presented for information only.**

- B.** Discussion and Review of Employment, Evaluation and Duties of Senior Vice President and Chief Financial Officer pursuant to Tex. Gov't Code Ann. §551.074

**No action was taken on this item.**

- C.** Discussion of Property Acquisition in Connection with Expansion of LBJ General Hospital pursuant to Tex. Gov't Code Ann. §551.072

**No action was taken on this item.**

- D.** Discussion and Consideration of Recommendation of Lease and/or Acquisition of Real Property for the Possible Relocation of Selected Ben Taub General Hospital Out-patient Clinics and Support Space pursuant to Tex. Gov't Code §551.072 and to take Appropriate Action regarding the Matter Upon Return to Open Session

**Motion 05.1-69**

Moved by Ms. Truesdell, seconded by Mr. Jackson, and unanimously passed, that the Board authorize District personnel to pursue lease and/or acquisition of real property for possible relocation of selected Ben Taub Out-patient Clinics and support space and to make necessary payment to extend the option time.

- E.** Discussion of Acquisition of Real Property in Connection with Hospital District's 2015 Strategic Plan pursuant to Tex. Gov't Code Ann. §551.072 and Possible Action regarding the Matter Upon Return to Open Session

**No action was taken on this item.**

**XII. Adjournment**

Moved by Ms. Spinks, seconded by Mr. DonCarlos, and unanimously accepted to adjourn the meeting.

There being no further business, the meeting adjourned at 1:32 P.M.

I certify that the foregoing are the Minutes of the Meeting of the Board of Managers of the Harris County Hospital District held at the Administration Building in Houston, Texas on January 27, 2005.

Mary Spinks, Chair  
Board of Managers  
Harris County Hospital District  
Houston, Texas

E. Dale Wortham, Secretary

Recorded by Anne McCowan